

29 November 2024

PSC DOCUMENT REVIEW FOR ERRATUM TWO

(CSIR RFP No. 3661/29/11/2024)

Request For Proposal (RFP) for the Provision and Implementation of a Contract Lifecycle Management Solution

On 01 November 2024, the Council for Scientific and Industrial Research (CSIR) invited suitably qualified and experienced bidders to submit proposals for the above-mentioned RFP. The closing /submission date for the tender has been extended to the 13th of January 2025.

Please note the following amendments to the tender document:

Page 24 of 73 – Annexure B - Technical Proposal 2.1.d – ***Strength of the support staff*** should read ***CVs of the resources who will be implementing the proposed solution (project team) clearly reflecting experience and certifications.***

The experience is the number of years of relevant experience relating to the implementation and support of the proposed solution. Any relevant certification relating to the proposed solution and/or to their role. Refer to 3.2.3.j. for how it will be scored.

Page 18 of 73 – Section B – Evaluation Methodology – 27. Evaluation Criteria.

Elimination Criteria (Phase 1)	Technical Evaluation Criteria (Phase 2)	Price and Preference Points Evaluation (Phase 3)	Objective Criteria
Only bidders that comply with ALL the criteria set out in paragraph 27.1 in Phase 1 below will be required to demonstrate their proposed solution as per section 3.2.7. Bidder(s) who successfully demonstrated and explained the mandatory requirements, as per Annexure N – Contract Management Lifecycle Solution Bidder Responses.xls – Sheet 1 – Column C, in their proposed	Bidder(s) are required to achieve a predetermined minimum threshold of 50 % on each of the individual (i.e. not at sub level criteria) criteria, and a predetermined minimum threshold of 70 % on 100 points overall. Only bidder (s) who met and/or exceeded the minimum threshold points on Phase 2 below	Bidder(s) will be evaluated out of 100 points i.e. 80 points for Price and 20 points for Preference Points.	The CSIR reserves the right to award this tender to a bidder that did not score the highest total number of points in accordance with Section (2) (1) (f) of the PPPFA

solution will proceed to Technical/Functional Evaluation (paragraph 27.2 - Phase 2).	will proceed to Price and Preference Points Evaluation (Phase 3).		(Act 5 of 2000).
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MANDATORY RETURNABLE DOCUMENTS – Page 46 of 73 (a)	SUBMITTED [Yes/No]
Annexure D: Pricing Schedule	
Detailed technical proposal as listed in Section 2.1	
Company Profile	
CVs for the resources who will be implementing the proposed solution (project team)	
Reference letters – Any format can be used but it must contain all the information requested in C1 reference letter example	
Annexure N: Contract Management Lifecycle Solution Bidder Responses.xls	

OTHER ESSENTIAL RETURNABLE DOCUMENTS – Page 47 of 73 (b)	SUBMITTED [Yes/No]
Annexure A: Standard Bidding Document (SBD) 1 Form	
Annexure J: Standard Bidding Document (SBD) 4 Form	
Annexure E: Proposal Form and List of Returnable documents (<i>This document</i>)	
Annexure G: Certificate of Acquaintance with RFP, Terms & Conditions & Applicable Documents	
Annexure K: RFP Declaration and Breach of Law Form	
Annexure L: Mutual Non-Disclosure Agreement	
In the case of Joint Ventures, bidder must submit a copy of the signed Joint Venture Agreement.	
In the case of subcontracting arrangements, bidder must submit a copy of the signed subcontracting agreement.	
Current OEM letter or OEM certification.	

Annexure N: Contract Management Lifecycle Solution Bidder Responses.xls – Sheet 1 - All occurrences of the words “**should**”, “**must**” and “**can**” are to be interpreted in the context of “**MUST**”, indicating that the requirement is **Mandatory (M)** as indicated in column B. The same applies to the corresponding reference number in section 3.2 of RFP No. 3661-29-11-2024 - The Provision and Implementation of a Contract Lifecycle Management Solution.pdf.

The CSIR wishes to encourage you to submit a response to this tender, and to apologise for any inconvenience that might be caused.

Enquiries may be directed to tender@csir.co.za

(Please use RFP number as subject reference).