

Request for Proposals (RFP)

For

**The provision of recovering and removing ventilators
from facilities across South Africa**

RFP No. 3532/10/08/2022

Date of Issue	Wednesday, 27 July 2022	
Closing Date	Wednesday, 10 August 2022	
Place of tender submission	Electronic submission: tender@csir.co.za Mail size is limited to 25MB, if the document exceeds this limit, please send multiple emails. Cloud submissions will not be accepted	
Enquiries	Strategic Procurement Unit	Enquiries
CSIR business hours	08h00 – 16h30	
Category	Professional	

TABLE OF CONTENTS

SECTION A – TECHNICAL INFORMATION	3
1 INTRODUCTION	3
2 BACKGROUND	3
3 INVITATION FOR PROPOSAL	3
4 PROPOSAL SPECIFICATION	3
5 FUNCTIONAL EVALUATION CRITERIA	9
6 ELIMINATION CRITERIA	9
7 NATIONAL TREASURY CENTRAL SUPPLIER DATABASE REGISTRATION	9
SECTION B – TERMS AND CONDITIONS	10
8 VENUE FOR PROPOSAL SUBMISSION	10
9 TENDER PROGRAMME	10
10 SUBMISSION OF PROPOSALS	10
11 DEADLINE FOR SUBMISSION	10
12 AWARDING OF TENDERS	10
13 EVALUATION PROCESS	11
14 PRICING PROPOSAL	11
15 VALIDITY PERIOD OF PROPOSAL	12
16 APPOINTMENT OF SERVICE PROVIDER	12
17 ENQUIRIES AND CONTACT WITH THE CSIR	12
18 MEDIUM OF COMMUNICATION	12
19 COST OF PROPOSAL	13
20 CORRECTNESS OF RESPONSES	13
21 VERIFICATION OF DOCUMENTS	13
22 SUB-CONTRACTING	13
23 ENGAGEMENT OF CONSULTANTS	14
24 TRAVEL EXPENSES	14
25 ADDITIONAL TERMS AND CONDITIONS	14
26 CSIR RESERVES THE RIGHT TO	15
27 DISCLAIMER	15
DECLARATION BY TENDERER	16
28 ANNEXURE A	17

SECTION A – TECHNICAL INFORMATION

1 INTRODUCTION

The Council for Scientific and Industrial Research (CSIR) is one of the leading scientific research and technology development organisations in Africa. In partnership with national and international research and technology institutions, CSIR undertakes directed and multidisciplinary research and technology innovation that contributes to the improvement of the quality of life of South Africans. The CSIR's main site is in Pretoria while it is represented in other provinces of South Africa through regional offices.

2 BACKGROUND

The CSIR have designed, developed, and manufactured ventilators for the National Ventilator Programme (NVP) and have distributed more than 18 000 to healthcare facilities across South Africa.

The CSIR wish to do a stock count at each health facility identifying ventilators that are in use and ventilators that are in storage. Ventilators that are in storage will be retrieved and shipped to the CSIR.

3 INVITATION FOR PROPOSAL

Proposals are hereby invited for the supply of professional services to:

- Visit each healthcare facility
- Do a stock count of CSIR Ventilators at the facility
- Facilitate the shipment of stored ventilators to the CSIR.

Shipment costs of stored ventilators to the CSIR, will be covered by the CSIR. Transport costs of staff to the various facilities should form part of the proposal.

Proposals can be submitted for all provinces or any number of provinces.

4 PROPOSAL SPECIFICATION

All proposals are to be submitted in a format specified in this enquiry.

4.1 Healthcare Facilities per province and number of units at facilities

Eastern Cape		1224
Eastern Cape	Adelaide Provinvial Hospital	24
Eastern Cape	Andries Vosloo Hospital	33
Eastern Cape	Bisho Hospital	99

Eastern Cape	Butterworth Hospital	48
Eastern Cape	Cala Hospital	6
Eastern Cape	Cecilia Makiwane Hospital	47
Eastern Cape	Cecillia Makiwane Hospital	12
Eastern Cape	Confimvaba Hospital	6
Eastern Cape	Cradock Provincial Hospital	9
Eastern Cape	Cross-med Mthatha Private Hospital	12
Eastern Cape	D. D. Radiography	21
Eastern Cape	Dora Nginza Hospital	42
Eastern Cape	Dordrecht Provincial Hospital	9
Eastern Cape	Emergency Medical Service (EMS)	21
Eastern Cape	EMS	30
Eastern Cape	Fort Beaufort Hospital	21
Eastern Cape	Frere Hospital	71
Eastern Cape	Frontier Provincial Hospital	71
Eastern Cape	Glen Grey Hospital	30
Eastern Cape	Grey Hospital	21
Eastern Cape	Humansdorp Hospital	12
Eastern Cape	Livingstone Hospital	109
Eastern Cape	Marjorie Parrish TB Hospital	6
Eastern Cape	Martje Venter Hospital	6
Eastern Cape	Midland Hospital	15
Eastern Cape	Mthatha General Hospital	48
Eastern Cape	Nelson Mandela Academic Hospital	200
Eastern Cape	Nkqubela Hospital	9
Eastern Cape	Nompumelelo Hospital	12
Eastern Cape	Nontyatyambo Community Health Centre	12
Eastern Cape	Port Alfred Hospital	9
Eastern Cape	Port Elizabeth Provincial Hospital	2
Eastern Cape	Priority Care Hospital/Ambulance Service	3
Eastern Cape	S. S. Gida Hospital	15
Eastern Cape	Settlars Hospital	21
Eastern Cape	St Elizabeth's Hospital	13
Eastern Cape	St Patricks Hospital	12
Eastern Cape	Steynsberg Hospital	12
Eastern Cape	Stutterheim District Hospital	12
Eastern Cape	Uniondale Hospital	9
Eastern Cape	Victoria Provincial Hospital	30
Eastern Cape	Willem Stahl Hospital	15
Eastern Cape	Willowmore Hospital	9
Free-state		429
Freestate	Busamed	6
Freestate	Military Hospital 3	12

Freestate	Stirling Hospital	3
Freestate	Universitas Hospital (Pelonomi Hospital, Boitumelo Hospital, Bongani Hospital, Mofumahadi Manapo Mopeli Hospital)	408
Gauteng		8048
Gauteng	Arwyp Medical Care	6
Gauteng	Botshilu Private Hospital	16
Gauteng	Busame Moderfontein	6
Gauteng	Busamed Modderfontein Private hospital	3
Gauteng	Charlotte Maxeke Johannesburg Academic Hospital (Pholosong Hospital, Far East Rand Hospital, Leratong Hospital)	523
Gauteng	Chris Hani Baragwanath Hospital	52
Gauteng	Chris Hani Hospital (Sebokeng Hospital, Thelle Mogoerane Regional Hospital)	852
Gauteng	Dr George Mukhari Hospital (Helen Joseph Hospital, Tambo Memorial Hospital)	469
Gauteng	Dr. S.K. Matseke Memorial Hospital	60
Gauteng	Edenvale Regional Hospital	6
Gauteng	Far East Rand Regional Hospital	13
Gauteng	Islamic Medical Association (IMA)	12
Gauteng	Kapanong Provincial Hospital	30
Gauteng	Lenmed Ahmed Kathrada Private Hospital	18
Gauteng	Lenmed Zamokuhle Private Hospital	3
Gauteng	Leratong Hospital	11
Gauteng	Lifemed Groenkloof	18
Gauteng	Louis Pasteur Hospital	45
Gauteng	Mamelodi Hospital	24
Gauteng	Military Health Base Depot	9
Gauteng	Military Hospital 1	12
Gauteng	Naledi Nkanyezi Hospital	12
Gauteng	NDoH in Storage	5112
Gauteng	Operational Center	111
Gauteng	Quali Health	35
Gauteng	Rahima Moosa Hospital	52
Gauteng	Right to Care	6
Gauteng	Royal Bafokeng Field Hospital	51
Gauteng	Sebokeng Hospital	86
Gauteng	Sent to Doctor Jacobs for O2 research	1
Gauteng	Steve Biko Academic Hospital (Kalafong Hospital, Tembisa)	374
Gauteng	Tambo Memorial Hospital	5
Gauteng	The Urology Hospital	15
Kwa-Zulu-Natal		2892
Kwa-Zulu-Natal	Ahmed al-Kadi Hospital	33
Kwa-Zulu-Natal	Alberlito Hospital	42
Kwa-Zulu-Natal	Alliance care	6
Kwa-Zulu-Natal	Alliance Care Hospital	3

Kwa-Zulu-Natal	Busamed Gateway Hospital	30
Kwa-Zulu-Natal	Busamed Gateway Private Hospital	15
Kwa-Zulu-Natal	Busamed Hillcrest Private Hospital	27
Kwa-Zulu-Natal	Catherine Booth District Hospital	9
Kwa-Zulu-Natal	City Hospital	27
Kwa-Zulu-Natal	Daymed Hospital	21
Kwa-Zulu-Natal	DoH EMS	12
Kwa-Zulu-Natal	DoH EMS Zululand	9
Kwa-Zulu-Natal	EAST BOOM COMMUNITY HEALTH CENTRE	3
Kwa-Zulu-Natal	Eden Garden Private Hospital	3
Kwa-Zulu-Natal	Edendale Hospital	18
Kwa-Zulu-Natal	EMS Umkhanyakude	12
Kwa-Zulu-Natal	Eshowe District Hospital	6
Kwa-Zulu-Natal	Greys Hospital	6
Kwa-Zulu-Natal	Health Technology Services	2015
Kwa-Zulu-Natal	Hibiscus Hospital	13
Kwa-Zulu-Natal	Imbalenhle CHC	6
Kwa-Zulu-Natal	Inkosi Albert Luthuli Central Hospital	12
Kwa-Zulu-Natal	Isipingo Hospital	12
Kwa-Zulu-Natal	KDP Hospital Company (Stanger Private)	3
Kwa-Zulu-Natal	King Edward Hospital	12
Kwa-Zulu-Natal	Lenmed eThekwini Hospital	51
Kwa-Zulu-Natal	Lenmed Shifa Hospital	30
Kwa-Zulu-Natal	Life Chatsmed Garden Hospital	48
Kwa-Zulu-Natal	Life Empangeni Garden Clinic	12
Kwa-Zulu-Natal	Life Entabeni Hospital	42
Kwa-Zulu-Natal	Life Hilton Private Hospital	12
Kwa-Zulu-Natal	Life Mt. Edgecombe Hospital	12
Kwa-Zulu-Natal	Life The Crompton Hospital	21
Kwa-Zulu-Natal	Mahatma Gandhi Hospital	12
Kwa-Zulu-Natal	Medi-Clinic	6
Kwa-Zulu-Natal	Melomed Richards Bay	51
Kwa-Zulu-Natal	Melopharm	21
Kwa-Zulu-Natal	Midlands Medical Centre	21
Kwa-Zulu-Natal	Netcare Umhlanga	63
Kwa-Zulu-Natal	Ngwelezane Tertiary Hospital	9
Kwa-Zulu-Natal	Port Shepstone Hospital (Hibiscus)	24
Kwa-Zulu-Natal	Queen Nandi Regional Hospital	6
Kwa-Zulu-Natal	Shelly Beach Hospital	51
Kwa-Zulu-Natal	Stanger Hospital (GJGMRH)	9
Kwa-Zulu-Natal	Wentworth Hospital	15
Kwa-Zulu-Natal	Westville Hospital	21
Limpopo		234

Limpopo	Head Office	12
Limpopo	Letaba Hospital	27
Limpopo	Mankweng Hospital	11
Limpopo	Mokopane Hospital	44
Limpopo	Philadelphia Hospital	46
Limpopo	Pietersburg Hospital	40
Limpopo	St Rita's Hospital	14
Limpopo	Tshilidzini Hospital	40
Mpumalanga		324
Mpumalanga	Ermelo Hospital	54
Mpumalanga	Mapulaneng Hospital	48
Mpumalanga	Rob Ferreira Hospital	76
Mpumalanga	Themba Hospital	69
Mpumalanga	Witbank Hospital	77
North West		430
North West	Job Shimankana Tabane Hospital	57
North West	Joe Morolong Memorial Hospital	28
North West	Klerksdorp Hospital	169
North West	Klerksdorp-Tshepong Tertiary Hospital	24
North West	Mahikeng Provincial Hospital	81
North West	Potchefstroom Hospital	67
North West	Victoria itokolle Private Hospital	1
North West	Wilmed Park Private Hospital	3
Northern Cape		196
Northern Cape	Dr Harry Surtie Hospital	55
Northern Cape	Postmansburg Hospital	9
Northern Cape	RMS Hospital	6
Northern Cape	Robert Mangaliso Sobukwe Hospital	126
Western Cape		764
Western Cape	Busamed Paardevlei	12
Western Cape	Busamed Paardevlei Private Hospital	6
Western Cape	Caledon Provincial Hospital	33
Western Cape	Eerste River Hospital	6
Western Cape	ER24 Southern Cape	6
Western Cape	George Hospital	96
Western Cape	George Sickbay	3
Western Cape	Grabouw CDC	9
Western Cape	Groote Schuur Hospital	1
Western Cape	Helderberg Hospital	15
Western Cape	Hermanus Provincial Hospital	3
Western Cape	Khayelitsha District Hospital	6
Western Cape	Kingsbury Dispensary	6
Western Cape	Life Bay View Private Hospital	9

Western Cape	Life Knysna Private Hospital	6
Western Cape	Living Cornerstone	3
Western Cape	Medi Clinic Klein Karoo	15
Western Cape	Medlife ambulance service	9
Western Cape	Melomed Gatesville Private Hospital	84
Western Cape	Melomed Mitchels Plain	21
Western Cape	MELOMED TOKAI PRIVATE HOSPITAL	51
Western Cape	Melopharm Pharmacy	60
Western Cape	Military Hospital 2	15
Western Cape	Mitchells Plain Hospital	102
Western Cape	Mossel Bay Hospital	14
Western Cape	Netcare N1 City	50
Western Cape	Riversdale Hospital	9
Western Cape	Rondebosch Medical Centre	12
Western Cape	Specscare	12
Western Cape	Stellenbosch Hospital	9
Western Cape	Swellendam Hospital	60
Western Cape	Tuiniqua Versorgingsentrum	3
Western Cape	Uniondale (Traumanet)	3
Western Cape	Vincent Pallotti Pharmacy	15

4.2 Key processes at Health Facility

- Introductory meeting with CEO at hospital
- Locating CSIR Ventilators
- Scanning of serial numbers with smart phone app. In some case this would involve opening of boxes in storage and scan the ventilators inside the boxes.
- Completion of recon based on what was shipped and actual found at the healthcare facilities.
- Closing of these boxes and prepare for collection and shipping via courier services
- Issuing of certificates to the hospital based on stock count and recon. Get sign-off from hospital
- Closing of these boxes and prepare for collection and shipping via courier services

4.3 Project Schedule

Completion of the project must be by the 18th of September 2022. Detail project plan must be submitted covering the start and completion date of each facility as well as the number of people per facility.

4.4 Quality Assurance and data handling

Describe how quality assurance of the data will be handled and how it will be digitally transferred to the CSIR. Be very specific and explicitly name software packages, formats and tools that will be used.

5 FUNCTIONAL EVALUATION CRITERIA

The evaluation of the functional / technical detail of the proposal will be based on the following criteria:

Criteria	Weighting
Project planning	30%
Experience of project leader/company	20%
Quality Assurance	20%
Data Handling	30%

5.1 Proposals with technical scores of less than the predetermined minimum overall percentage of 70% will be eliminated from further evaluation.

5.2 Refer to Annexure A for the scoring sheet that will be used to evaluate functionality.

6 ELIMINATION CRITERIA

Proposals will be eliminated under the following conditions:

- Submission after the deadline;
- Proposals submitted at the incorrect email address
- Bidders that are registered on the National Treasury Register of Tender Defaulters
- Incomplete proposal submission
- National Treasury Restricted suppliers
- Failure to submit fully completed and signed SBD 4 and SBD 1.
- Project plans that indicate completion dates after the 18th of September 2022
- Transmission of data must be in electronic/Digital form

7 NATIONAL TREASURY CENTRAL SUPPLIER DATABASE REGISTRATION

Before any negotiations will start with the winning bidder it will be required from the winning bidder to:

- be registered on National Treasury's Central Supplier Database (CSD). Registrations can be completed online at: www.csd.gov.za;
- provide the CSIR of their CSD registration number; and
- provide the CSIR with a certified copy of their B-BBEE certificate. If no certificate can be provided, no points will be scored during the evaluation process. (RSA suppliers only)

SECTION B – TERMS AND CONDITIONS

8 VENUE FOR PROPOSAL SUBMISSION

All proposals must be submitted at the following email address: **tender@csir.co.za**

9 TENDER PROGRAMME

The tender program, as currently envisaged, incorporates the following key dates:

- Issue of tender documents: Wednesday, 27 July 2022
- Last date for submission of queries: Monday, 01 August 2022
- Closing/submission Date: Wednesday, 10 August 2022

10 SUBMISSION OF PROPOSALS

10.1 Proposals must consist of two parts, each of which must be sent on different folders or files:

PART 1: Technical Proposal: RFP No.: 3532/10/08/2022

PART 2: Pricing Proposal, B-BBEE and other Mandatory Documentation:

RFP No.: 3532/10/08/2022

10.2 Proposals submitted by companies must be signed by a person or persons duly authorised.

10.3 The CSIR will award the contract to qualified tenderer(s)' whose proposal is determined to be the most advantageous to the CSIR, taking into consideration the technical (functional) solution, price and B-BBEE.

11 DEADLINE FOR SUBMISSION

Proposals shall be submitted at the address mentioned above no later than the closing date of Wednesday, 10 August 2022 during CSIR's business hours. The CSIR business hours are between 08h00 and 16h30.

Where a proposal is not received by the CSIR by the due date and stipulated place, it will be regarded as a late tender. Late tenders will not be considered.

12 AWARDING OF TENDERS

12.1 Awarding of tenders will be published on the National Treasury e-tender portal website. No regret letters will be sent out.

13 EVALUATION PROCESS

13.1 Evaluation of proposals

All proposals will be evaluated by an evaluation team for functionality, price and B-BBEE. Based on the results of the evaluation process and upon successful negotiations, the CSIR will approve the awarding of the contract to successful tenderers.

A two-phase evaluation process will be followed.

- The first phase includes evaluation of **elimination** and **functionality criteria**
- The second phase includes the evaluation of **price** and **B-BBEE** status.

Pricing Proposals will only be considered after functionality phase has been adjudicated and accepted. Only proposals that achieved the specified minimum qualification scores for functionality will be evaluated further using the preference points system.

13.2 Preference points system

The 80/20 preference point system will be used where 80 points will be dedicated to price and 20 points to B-BBEE status.

14 PRICING PROPOSAL

- 14.1 Pricing proposal must be cross-referenced to the sections in the Technical Proposal. Any options offered must be clearly labelled. Separate pricing must be provided for each option offered to ensure that pricing comparisons are clear and unambiguous.
- 14.2 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 14.3 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable.
- 14.4 Only firm prices* will be accepted during the tender validity period. Non-firm prices** (including prices subject to rates of exchange variations) will not be considered.

**Firm price is the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax which, in terms of a law or regulation is binding on the*

contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;

***Non-firm price is all prices other than “firm” prices.*

14.5 Payment will be according to the CSIR Payment Terms and Conditions.

15 VALIDITY PERIOD OF PROPOSAL

Each **proposal** shall be valid for a minimum period of three (3) months calculated from the closing date.

16 APPOINTMENT OF SERVICE PROVIDER

16.1 The contract will be awarded to the tenderer who scores the highest total number of points during the evaluation process, except where the law permits otherwise.

16.2 Appointment as a successful service provider shall be subject to the parties agreeing to mutually acceptable contractual terms and conditions. In the event of the parties failing to reach such agreement CSIR reserves the right to appoint an alternative supplier.

16.3 Awarding of contracts will be announced on the National Treasury website and no regret letters will be sent to unsuccessful bidders.

17 ENQUIRIES AND CONTACT WITH THE CSIR

Any enquiry regarding this RFP shall be submitted in writing to CSIR at tender@csir.co.za with **“RFP No 3532/10/08/2022- The Provision of recovering and removing ventilators from facilities across South Africa.**

Any other contact with CSIR personnel involved in this tender is not permitted during the RFP process other than as required through existing service arrangements or as requested by the CSIR as part of the RFP process.

18 MEDIUM OF COMMUNICATION

All documentation submitted in response to this RFP must be in English.

19 COST OF PROPOSAL

Tenderers are expected to fully acquaint themselves with the conditions, requirements and specifications of this RFP before submitting proposals. Each tenderer assumes all risks for resource commitment and expenses, direct or indirect, of proposal preparation and participation throughout the RFP process. The CSIR is not responsible directly or indirectly for any costs incurred by tenderers.

20 CORRECTNESS OF RESPONSES

- 20.1 The tenderer must confirm satisfaction regarding the correctness and validity of their proposal and that all prices and rates quoted cover all the work/items specified in the RFP. The prices and rates quoted must cover all obligations under any resulting contract.
- 20.2 The tenderer accepts that any mistakes regarding prices and calculations will be at their own risk.

21 VERIFICATION OF DOCUMENTS

Pricing schedule and B-BBEE credentials should be submitted with the proposal, but as a separate document and no such information should be available in the technical proposal.

22 SUB-CONTRACTING

- 22.1 A tenderer will not be awarded points for B-BBEE status level if it is indicated in the tender documents that such a tenderer intends sub-contracting more than **25%** of the value of the contract to any other enterprise that does not qualify for at least the points that such a tenderer qualifies for, unless the intended sub-contractor is an exempted micro enterprise that has the capability and ability to execute the sub-contract.
- 22.2 A tenderer awarded a contract may not sub-contract more than **25%** of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an exempted micro enterprise that has the capability and ability to execute the sub-contract.

23 ENGAGEMENT OF CONSULTANTS

The consultants will only be remunerated at the rates:

- 23.1 Determined in the "Guideline for fees", issued by the South African Institute of Chartered Accountants (SAICA); or
- 23.2 Set out in the "Guide on Hourly Fee Rates for Consultants", by the Department of Public Service and Administration (DPSA); or
- 23.3 Prescribed by the body - regulating the profession of the consultant.

24 TRAVEL EXPENSES

24.1 All travel expenses for the CSIR's account, be it directly via the CSIR's travel agent or indirectly via re-imburements, must be in line with the CSIR's travel policy. The following will apply:

- 24.1.1 Only economy class tickets will be used.
- 24.1.2 A maximum of R1400 per night for accommodation, dinner, breakfast and parking will be allowed.
- 24.1.3 No car rentals of more than a Group B will be accommodated.

25 ADDITIONAL TERMS AND CONDITIONS

25.1 A tenderer shall not assume that information and/or documents supplied to CSIR, at any time prior to this request, are still available to CSIR, and shall consequently not make any reference to such information document in its response to this request.

25.2 Copies of any affiliations, memberships and/or accreditations that support your submission must be included in the tender.

25.3 In case of proposal from a joint venture, the following must be submitted together with the proposal:

- Joint venture Agreement including split of work signed by both parties;
- The original or certified copy of the B-BBEE certificate of the joint venture;
- The Tax Clearance Certificate of each joint venture member;
- Proof of ownership/shareholder certificates/copies; and
- Company registration certificates.

- 25.4 An omission to disclose material information, a factual inaccuracy, and/or a misrepresentation of fact may result in the disqualification of a tender, or cancellation of any subsequent contract.
- 25.5 Failure to comply with any of the terms and conditions as set out in this document will invalidate the Proposal.

26 CSIR RESERVES THE RIGHT TO

- 26.1 Extend the closing date;
- 26.2 Verify any information contained in a proposal;
- 26.3 Request documentary proof regarding any tendering issue;
- 26.4 Give preference to locally manufactured goods;
- 26.5 Appoint one or more service providers, separately or jointly (whether or not they submitted a joint proposal);
- 26.6 Award this RFP as a whole or in part;
- 26.7 Cancel or withdraw this RFP as a whole or in part.

27 DISCLAIMER

This RFP is a request for proposals only and not an offer document. Answers to this RFP must not be construed as acceptance of an offer or imply the existence of a contract between the parties. By submission of its proposal, tenderers shall be deemed to have satisfied themselves with and to have accepted all Terms & Conditions of this RFP. The CSIR makes no representation, warranty, assurance, guarantee or endorsements to tenderer concerning the RFP, whether with regard to its accuracy, completeness or otherwise and the CSIR shall have no liability towards the tenderer or any other party in connection therewith.

DECLARATION BY TENDERER

Only tenderers who completed the declaration below will be considered for evaluation.

RFP No: 3532/10/08/2022

I hereby undertake to render services described in the attached tendering documents to CSIR in accordance with the requirements and task directives / proposal specifications stipulated in RFP No.3532/10/08/2022 at the price/s quoted. My offer/s remains binding upon me and open for acceptance by the CSIR during the validity period indicated and calculated from the closing date of the proposal.

I confirm that I am satisfied with regards to the correctness and validity of my proposal; that the price(s) and rate(s) quoted cover all the services specified in the proposal documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this proposal as the principal liable for the due fulfilment of this proposal.

I declare that I have no participation in any collusive practices with any tenderer or any other person regarding this or any other proposal.

I accept that the CSIR may take appropriate actions, deemed necessary, should there be a conflict of interest or if this declaration proves to be false.

I confirm that I am duly authorised to sign this proposal.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES	
1
2
DATE:	

28 ANNEXURE A

Functional/Technical criteria	Weighting	0	7	10
Project Planning	30%	Poor project planning		Good project planning, making the deadlines
Experience of project leader/company	20%	No experience in related work or industry	Have some experience in the Health sector and has done limited project management	Know the Health sector very well and have done project management
Quality Assurance	20%	No or poor-quality assurance on the data		Good approach and methodology to quality assurance
Data Handling	30%	Paper based system		Data will be transferred in electronic or digitally accepted way.
Total	100%			