



Request for Quotation (RFQ) for the supply of technical components to the CSIR Pretoria

RFQ No. 5927/04/10/2022

Date of issue	Tuesday, 20 September 2022
Closing Date and Time	Tuesday, 04 October 2022 at 16:30
For tender submission of quotation and enquiries	Email tender@csir.co.za <i>Please use RFQ No. as subject reference</i>

1 INVITATION FOR QUOTATION

Quotations are hereby invited for the supply of technical components to the CSIR Pretoria.

2 QUOTATION REQUIREMENTS

Please quote for each of the 7 sections specified.

2.1 RDU (Section 1)

ITEM NO.	PART NUMBER	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	Washer ISO 7092 - 3	FASTENER	16		
2	ISO 7380 - M3 x 12 - 12N	FASTENER	16		
3	ISO 4762 M4 x 20 - 20N	FASTENER	16		
4	JIS B 1301 3x3x14-A	FASTENER	1		
5	ISO - 4035 - M8 - N	FASTENER	1		
6	JIS B 1255 A 8	FASTENER	1		
7	ISO 10642 - M4 x 8 - 8N	FASTENER	6		
8	ISO 10642 - M3 x 8 - 8N	FASTENER	8		
9	ISO 8733-6x20-St	FASTENER	8		
10	ISO 4762 M5 x 12 - 12N	FASTENER	30		

2.2 YDU (Section 2)

ITEM NO.	PART NUMBER	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	ISO 7380 - M4 x 16 - 16N	FASTENER	16		
2	ISO 4762 M6 x 16 - 16N	FASTENER	8		
3	EN ISO 10642 - M4 x 8 - 8N	FASTENER	6		
4	ISO 4762 M4 x 12 - 12N	FASTENER	7		
5	ISO 8734 - 3 x 16 - A - St	FASTENER	3		
6	Parallel key A4 x 4 x 20 DIN 6885	FASTENER	1		
7	Washer ISO 7093 - 8	FASTENER	1		
8	ISO - 4036 - M8 - N	FASTENER	1		
9	ISO 10511-M8-N	FASTENER	1		
10	ISO 4762 M4 x 16 - 16N	FASTENER	6		
11	ISO 8734 - 4 x 26 - A - St	FASTENER	2		
12	ISO 8734 - 4 x 16 - A - St	FASTENER	1		
13	ISO 4762 M3 x 25 - 18N	FASTENER	55		
14	ISO 4027 - M5 x 4-N	FASTENER	4		

2.3 Rotation 1 (Section 3)

ITEM NO.	PART NUMBER	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	ISO 4762 M4 x 16 - 16N	FASTENER	12		
2	ISO 10642 - M5 x 10 - 10N	FASTENER	12		
3	B18.21.2M-Internal Tooth Lock Washers_AM24	FASTENER	1		
4	ISO 8733-6x45-St	FASTENER	4		
5	Washer ISO 7092 - 6	FASTENER	24		
6	ISO 4762 M4 x 8 - 8N	FASTENER	60		
7	ISO 7380 - M8 x 40 - 40N	FASTENER	14		
8	DIN 7984 - M5 x 16 --- 16N	FASTENER	4		
9	EN ISO 4762 M5 x 16 - 16N	FASTENER	8		
10	ISO 10642 - M3 x 8 - 8N	FASTENER	100		

2.4 Rotation 3 (Section 4)

ITEM NO.	PART NUMBER	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	ISO 4762 M4 x 12 - 12N	FASTENER	24		
2	ISO 10642 - M5 x 10 - 10N	FASTENER	12		
3	DIN EN ISO 7046-1 - M2.5 x 4 - Z - 4N	FASTENER	7		
4	ISO 10642 - M4 x 16 - 16N	FASTENER	8		
5	ISO 7380 - M5 x 20 - 20N	FASTENER	12		
6	ISO 4762 M5 x 20 - 20N	FASTENER	18		
7	DIN 7984 - M5 x 12 --- 12N	FASTENER	4		

2.5 Axial (Section 5)

ITEM NO.	PART NUMBER	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	ISO 4762 M6 x 35 - 24N	FASTENER	67		
2	ISO 10642 - M3 x 8 - 8N	FASTENER	82		
3	DIN EN ISO 7046-1 - M2.5 x 8 - Z - 8N	FASTENER	74		
4	ISO 4762 M8 x 40 - 28N	FASTENER	211		
5	ISO 8733-6x20-St	FASTENER	8		
6	ISO 10642 - M4 x 10 - 10N	FASTENER	13		
7	Washer ISO 7089 - 6	FASTENER	3		
8	DIN EN ISO 7046-1 - M2.5 x 6 - Z - 6N	FASTENER	4		
9	ISO 4762 M6 x 40 - 24N	FASTENER	211		
10	ISO 8733-6x20-St	FASTENER	8		
11	ISO 10642 - M4 x 10 - 10N	FASTENER	13		
12	Washer ISO 7089 - 6	FASTENER	3		
13	DIN EN ISO 7046-1 - M2.5 x 6 - Z - 6N	FASTENER	4		
14	ISO 4762 M8 x 35 - 35N	FASTENER	10		
15	ISO 8733-6x45-St	FASTENER	4		
16	Circlip DIN 472 - 47 x 1.75	FASTENER	1		
17	ISO 4762 M4 x 16 - 16N	FASTENER	12		
18	ISO 10642 - M3 x 8 - 8N	FASTENER	28		
19	DIN EN ISO 7046-1 - M2.5 x 4 - Z - 4N	FASTENER	10		
20	ISO 4762 M3 x 8 - 8N	FASTENER	6		
21	Parallel key A8 x 7 x 36 DIN 6885	FASTENER	1		
22	ISO 4026 - M2.5 x 5-N	FASTENER	6		
23	ISO 4762 M4 x 16 - 16N	FASTENER	12		
24	ISO 4762 M4 x 10 - 10N	FASTENER	8		
25	ISO 4762 M4 x 10 - 10N	FASTENER	8		
26	ISO 4762 M6 x 35 - 24N	FASTENER	224		
27	ISO 8733-6x30-St	FASTENER	8		
28	Washer ISO 7092 - 8	FASTENER	10		

2.6 FDF (Section 6)

ITEM NO.	PART NUMBER	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	ISO14579-M5X15-8-8	FASTENER	22		
2	ISO 4762 M12 x 35 - 35N	FASTENER	40		
3	Washer ISO 7093 - 12	FASTENER	28		

2.7 ASM (Section 7)

ITEM NO.	PART NUMBER	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	ISO 8733-6x24-St	FASTENER	28		
2	ISO 4026 - M10 x 10-N	FASTENER	8		
3	ISO 4762 M10 x 45 - 32N	FASTENER	22		
4	ISO 7380 - M8 x 30 - 30N	FASTENER	22		
5	ISO 10642 - M6 x 12 - 12N	FASTENER	6		
6	ISO 4028 - M3 x 10-N	FASTENER	4		

Total Price VAT exclusive	
VAT	
Total Price VAT inclusive	

Additional Requirements:

- The supplier must quote on all the items/services exactly as listed in the above BOQ or scope of work.
- The pricing must be firm and inclusive of all costs required to render the required services to the CSIR.
- The quotation must clearly show the breakdown of all costs.
- Delivery is to be made at CSIR Pretoria.

3 EVALUATION CRITERIA

- 3.1** Selection of suppliers will be based on the 80/20 preference point system.
- 3.2** Provide a certified copy of a valid B-BBEE Certificate, or valid sworn affidavit indicating the B-BBEE Status level. B-BBEE certificate must be issued by SANAS accredited agency or a valid sworn affidavit in line with DTIC regulations. (RSA suppliers only).
- 3.3** No B-BBEE status will equal zero points.
- 3.4** Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use www.csd.gov.za to register.
- 3.5** No order will be issued, or no contract will be signed without a valid CSD number.

4 ELIMINATION CRITERIA

Suppliers will be eliminated under the following conditions:

- 4.1** Late submission of quotations;
- 4.2** The supplier must quote on all the items/services exactly as listed in the above BOQ or scope of work.
- 4.3** Bidders that are listed on the NT database of restricted suppliers will not be considered.
- 4.4** Bidders that are registered on the NT Register of Tender Defaulters will not be considered.
- 4.5** Failure to adhere to quotation specifications
- 4.6** Bidders that do not submit fully completed declaration by tenderer, SBD 1 and SBD 4 Form will not be considered.
- 4.7** Submission at wrong location or incorrect email address (Please submit electronically to tender@csir.co.za)

5 PROCEDURE FOR SUBMISSION OF QUOTATIONS

- 5.1** All quotations must be submitted electronically to: tender@csir.co.za
- 5.2** Respondents must use the RFQ number as the subject reference number when submitting their bids.
- 5.3** The email and file sizes should not exceed a total of 25mb per email.
- 5.4** The naming / labelling syntax of files or documents must be short and simple (e.g. BBBEE Certificate).
- 5.5** Each bidder will be limited to send two emails with their submissions, and the subject of the email must clearly reference the bidder' name and RFQ number – (E.g. RFQ No. 5927//10/2022 email 1 of 2)
- 5.6** All documents submitted electronically via email must be clearly visible.
- 5.7** Tenders or documents received after the closing date and time will be considered as a late submission. Late submissions will not be evaluated.

6 PRICING QUOTATION

- 6.1** Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 6.2** Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 6.3** Payment will be according to the CSIR Payment Terms and Conditions.

7 OTHER TERMS AND CONDITIONS

- 7.1** The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.

7.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.

8 CSIR RESERVES THE RIGHT TO

8.1 Extend the closing date;

8.2 Verify any information contained in a proposal;

8.3 Request documentary proof regarding any tendering issue;

8.4 Give preference to locally manufactured goods;

8.5 Appoint one or more service providers, separately or jointly (whether or not they submitted a joint proposal);

8.6 Award this RFQ as a whole or in part;

8.7 Cancel or withdraw this RFQ as a whole or in part.

9 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.

10 Note: This is not a Purchase Order.

DECLARATION BY TENDERER

Only tenderers who completed the declaration below will be considered for evaluation.

RFQ No: 5927-04-10-2022

I hereby undertake to render services described in the attached tendering documents to CSIR in accordance with the requirements and task directives / quotation specifications stipulated in RFQ No-5927-04-10-2022 at the price/s quoted. My offer/s remains binding upon me and open for acceptance by the CSIR during the validity period indicated and calculated from the closing date of the quotation.

I confirm that I am satisfied with regards to the correctness and validity of my quotation; that the price(s) and rate(s) quoted cover all the services specified in the quotation documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this quotation as the principal liable for the due fulfilment of this quotation.

I declare that I have no participation in any collusive practices with any tenderer or any other person regarding this or any other quotation.

I accept that the CSIR may take appropriate actions, deemed necessary, should there be a conflict of interest or if this declaration proves to be false.

I confirm that I am duly authorised to sign this quotation.

NAME (PRINT)
CAPACITY
SIGNATURE
NAME OF FIRM
DATE

WITNESSES	
1
2
DATE:	