



***The development of a new website for the Centre for High Performance
Computing (CHPC)***

Request for Quotation (RFQ) No: 5700/18/06/2021

Date of issue	Friday, 04 June 2021
Closing Date and Time	Friday, 18 June 2021 at 16:30
RFQ Number	5700/18/06/2021
Contact details	For submission of quotations or any other enquiries: tender@csir.co.za

1 INVITATION FOR QUOTATION

Quotations are hereby invited for the review, development and upgrading of the CSIR Centre for High Performance Computing (CHPC) website. The Centre is based in Rosebank Cape Town

The Centre for High Performance Computing (CHPC) requests the services of a web development company to construct their new website. The current website is built on Joomla and is at www.chpc.ac.za. CHPC requires that, all the current content on the website be backed-up in case it is needed in the future.

The CHPC and its mother body, the National Integrated Cyberinfrastructure System (NICIS), www.nics.ac.za, have undergone a corporate identity change and wish all bidders to use the current pages on the CHPC site to show how they would propose the new look and feel of the site.

2 QUOTATION REQUIREMENTS

CHPC requires service providers to provide specialist website development to provide technical support in line with the following Key deliverables:

1. Website should be responsive for the device accessing the data;
2. Website should be compliant with specifications from the <http://W3c.org>;
3. Installation of Google Analytics with full access;
4. Website should adhere to HTML5 specifications for all elements and functionality;
5. Graphic theme manual and colour specifications should be provided in mini-web CI manual;
6. The final production version of the content is the property of NICIS and should be provided upon release of the final site, including all source documents/files to enable recreation of the final elements;
7. Hosting on the standard package with Xneelo, but CHPC will directly pay for this through Xneelo with the technical installation support from the developer;
8. Site should be secured and working on the HTTPS url;
9. On-site training and a manual on backend functionality should be provided (including training on updating the various components built into site); and
10. Archive all news and related articles and media from the current site.

3 EVALUATION CRITERIA

- 3.1 Selection of suppliers will be based on the **80/20** preference point system.
- 3.2 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use www.csd.gov.za to register.
- 3.3 No order will be issued or no contract will be signed without a valid CSD number.
 - Provide valid original or certified copy of the B-BBEE Certificate issued by an accredited verification agency and bearing a SANAS logo; **or**
 - Valid sworn affidavits made on dti designed templates; **or**
 - dti issued sworn affidavit; **or**
 - CIPC issued B-BBEE certificate.

3.4 No order will be issued or no contract will be signed without a valid CSD number.

4 PRICING QUOTATION

4.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.

4.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.

4.3 Payment will be according to the CSIR Payment Terms and Conditions.

5 OTHER TERMS AND CONDITIONS

5.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.

5.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.

6 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.

7 DECLARATION BY TENDERER

Only tenderers who completed the declaration below will be considered for evaluation.

RFQ No: 5700/18/06/2021

I hereby undertake to render services described in the attached tendering documents to CSIR in accordance with the requirements and task directives / quotation specifications stipulated in RFQ No. **5700/18/06/2021** at the price/s quoted. My offer/s remains binding upon me and open for acceptance by the CSIR during the validity period indicated and calculated from the closing date of the quotation.

I confirm that I am satisfied with regards to the correctness and validity of my quotation; that the price(s) and rate(s) quoted cover all the services specified in the quotation documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this RFQ as the principal liable for the due fulfilment of this RFQ process.

I declare that I have no participation in any collusive practices with any tenderer or any other person regarding this or any other RFQ proposal.

I accept that the CSIR may take appropriate actions, deemed necessary, should there be a conflict of interest or if this declaration proves to be false.

I confirm that I am duly authorised to sign this proposal.

NAME (PRINT)

CAPACITY

SIGNATURE

WITNESSES

1

2

DATE:

NAME OF FIRM

DATE