



## ***Request for Quotation (RFQ) for WISP Billing and Back Office Subscription for 12 Months***

### ***CSIR RFQ No. 9354/01/02/2022***

Date of Issue	Tuesday, 18 January 2022	
Closing Date	Tuesday, 01 February 2022 by 16h30	
Electronic submission	Email: <a href="mailto:tender@csir.co.za">tender@csir.co.za</a> If the size of the documents exceed 25MB, send multiple emails. Use the tender number and description as the subject on the email.	
Enquiries	Strategic Procurement Unit	E-mail: <a href="mailto:tender@csir.co.za">tender@csir.co.za</a>
Closing date for queries:	Friday, 21 January 2022 by 16h30	
Publication of queries and answers by the CSIR	Tuesday, 25 January 2022	<a href="#">Active Tenders   CSIR</a>
CSIR business hours	08h00 – 16h30	

## 1 INVITATION FOR QUOTATION

Quotations are hereby invited for the supply of WISP billing and back-office subscription to various CSIR sites.

## 2 QUOTATION REQUIREMENTS

- i. 7 x WISP Billing and Back Office Subscription for 12 Months.

The required goods must meet the specifications provided in Annexure A.

All quotations must be accompanied by detailed specifications of the product offered.

## 3 EVALUATION CRITERIA

- 3.1 Selection of suppliers will be based on the 80/20 preference point system.
- 3.2 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use [www.csd.gov.za](http://www.csd.gov.za) to register.
- 3.3 No order will be issued, or no contract will be signed without a valid CSD number.
  - Provide valid copy of the B-BBEE Certificate issued by an accredited verification agency and bearing a SANAS logo; **or**
  - Valid sworn affidavits made on DTIC designed templates; **or**
  - DTIC issued affidavit; **or**
  - CIPC issued B-BBEE certificate.
- 3.4 No deviation from the above specification is permitted
- 3.5 **Completion of Compliance Checklists in Annexure A is compulsory. Incomplete Compliance Checklist(s) will result in exclusion from the bidding process.**

## 4 ELIMINATION CRITERIA

Proposals will be eliminated under the following conditions:

- Submission after the deadline;
- Proposals submitted at incorrect location or email address (Bids must be submitted electronically at [tender@csir.co.za](mailto:tender@csir.co.za)).
- Failure to submit at least two (2) reference letters with contact details for projects of a similar nature not older than five (5) years.
- If bidder did not complete "Compliance Checklists" in Annexure A.

## **5 PRICING QUOTATION**

- 5.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 5.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 5.3 Payment will be according to the CSIR Payment Terms and Conditions.

## **6 OTHER TERMS AND CONDITIONS**

- 6.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.
  - 6.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.
  - 6.3 **No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.**
  - 6.4 **In an attempt to reduce administration, while ensuring that the CSIR mitigates against any construction risk, 10% retention will be deducted on all invoices for work completed and approved for payment. When all outstanding defects have been fixed and or resolved. The retention monies will be released three (3) months, after final project completion subject to no further defects being identified.**
  - 6.5 **Prospective suppliers must provide at least two (2) reference letters with contact details for projects of a similar nature not older than five (5) years.**
- 7 Note: This is not a Purchase Order.**

**ANNEXURE A****Compliance Checklist – 7 x WISP Billing and Back Office Subscription for 12 Months**

**Failure to complete, sign and submit this Compliance Checklist along with your quotation, will result in your quotation being excluded from the evaluation process.**

**Please mark Comply or Do Not Comply with a clear “X”.**

Item	Specification	Value	Comply	Do Not Comply
1	Minimum Number of WISPs (Must provide Customisable Interface for each WISP)	7		
2	Minimum Number of Wi-Fi Access Points Supported per WISP	256		
3	Supported Carrier Grade Authentication, Accounting, Authorisation (AAA) Server Protocol	RADIUS		
4	Minimum Interface Features	<ul style="list-style-type: none"> <li>• Provides network monitoring and management</li> <li>• Support of at least one of the following Databases: Access, MySQL or SQL Server</li> <li>• Integrated with local payment gateways</li> <li>• Support of local currency (ZAR)</li> <li>• Billing: Pre-paid, Post-paid, Subscription, Free</li> <li>• Automatic Recharges using Paypal/Credit/Debit Card</li> <li>• Security: Firewall on ports, URL, IP and</li> </ul>		

Item	Specification	Value	Comply	Do Not Comply
		Keywords, Enable/Disable Users <ul style="list-style-type: none"> <li>• Bandwidth Limitation for Uploads/Downloads</li> <li>• Rates Plan and Control: Hourly or Step Rates</li> <li>• Exporting of User Activity Data in Excel and Text Format</li> <li>• Customisable User Voucher Printing</li> <li>• Backup: Manual or Automatic</li> <li>• Receipt Management</li> <li>• Checkout Management Automatic Management of Recharge and Subscription Renewals</li> <li>• Usage Statistics</li> <li>• User Manual</li> </ul>		
5	Provision Type (Propose the most suitable option)	<ul style="list-style-type: none"> <li>• Hosted</li> <li>• Hardware based,</li> <li>• Customised development</li> </ul>		
6	Minimum Service Availability	99.5% Uptime		
7	WISP Locations	1x Gqeberha, Nelson Mandela Bay Metropolitan Municipality 1 x Ndwedwe, Ilembe District Municipality, KwaZulu-Natal 1 x Emondlo, Abaqulusi District Municipality, KwaZulu-Natal		

Item	Specification	Value	Comply	Do Not Comply
		1 x Maropeng, Lephalale, Waterberg District Municipality, Limpopo 1 x Jane Furse, Sekhukhune District Municipality, Limpopo 1 x KwaMhlanga, Nkangala District Municipality, Mpumalanga 1 x Rustenburg, Bojanala Platinum District Municipality, North West		

Signature (for  
Compliance  
Checklist)

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Print Name

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Date

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Company  
Name

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BBBEE Level

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CSD Number

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VAT Registered (Yes or No)

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**DECLARATION BY TENDERER**

**Only tenderers who completed the declaration below will be considered for evaluation.**

**RFQ No** \_\_\_\_\_

I hereby undertake to render services described in the attached tendering documents to CSIR in accordance with the requirements and task directives / RFQ specifications stipulated in RFQ No. \_\_\_\_\_ at the price/s quoted. My offer/s remains binding upon me and open for acceptance by the CSIR during the validity period indicated and calculated from the closing date of the RFQ.

I confirm that I am satisfied with regards to the correctness and validity of my quotation; that the price(s) and rate(s) quoted cover all the services specified in the RFQ documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this proposal as the principal liable for the due fulfilment of this proposal.

I declare that I have no participation in any collusive practices with any tenderer or any other person regarding this or any other request for quotations.

I accept that the CSIR may take appropriate actions, deemed necessary, should there be a conflict of interest or if this declaration proves to be false.

I confirm that I am duly authorised to sign this proposal.

NAME (PRINT) .....

CAPACITY .....

SIGNATURE .....

NAME OF FIRM .....

DATE .....

WITNESSES	
1	.....
2	.....
DATE: .....	