

Supply Chain Management (SCM)

REQUEST FOR APPROVAL TO CANCEL A TENDER

The CSIR allow cancellation of tenders under the following conditions:





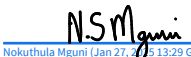
- Due to changed circumstances, there is no longer a need for the goods or services as specified in the invitation;
- Funds are no longer available to cover the total envisaged expenditure;
- No acceptable tender is received; or
- There is a material irregularity in the tender process.

The cancellation notice must be published on the same platform(s) on which the original tender was published.

1	Division	3
2	Cluster / Portfolio	Smart Places
3	Requestor from Cluster / Portfolio	Taelo Molabe
4	Final Approver (The official that approved the request to publish the tender)	Peta de Jager
5	Estimate/Actual value of the transaction	R130 000.00 Estimate
6	Tender No.	RFQ 6401 13/11/2024
7	Tender Description	The Supply and installation of occupancy sensors at Cofimvaba science
8	Reasons for tender cancellation	<input type="checkbox"/> Due to changed circumstances, there is no longer a need for the goods/services specified in the invitation. <input type="checkbox"/> Funds are no longer available to cover the total envisaged expenditure. <input checked="" type="checkbox"/> No acceptable tender is received. <input type="checkbox"/> There is a material irregularity in the tender process.
9	Explanation for the cancellation <i>This is mandatory and detailed reason why the tender needs to be cancelled must be provided</i>	On Wednesday, 30/10/2024 CSIR advertised a tender for supply and installation of occupancy sensors at Cofimvaba science, the tender closed on Wednesday, 13/11/2024. Only one (1) bidder responded to the RFQ. During the negotiation process the bidder submitted a catalogue which differs from the specification and the technology required for the project and led to tender cancellation.

10	Will the tender be republished?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If the tender will not be re-issued, how will the need be satisfied? A sole source deviation process will be followed to fulfil the need. The required technology is available from the OEM only.
11	Measures to be put in place to ensure that the re-issued tender is successful	Not Applicable

Compilation and Approvals

	Name	Designation	Signature	Date
SCM Practitioner	Jane Mahlangu	Procurement Specialist	 <small>Jane Mahlangu (Jan 27, 2025 12:34 GMT+2)</small>	27/01/2025
Unit Requestor	Taelo Molabe	Candidate Tech/Eng/KA	 <small>Taelo Molabe (Jan 27, 2025 12:42 GMT+2)</small>	27/01/2025
SCM Reviewer	Billy Masela	Div/Portfolio Procurement Manager		27/01/2025
Approved by Final approver (Cluster/Portfolio) or delegated official. <small>If approval has been given on an evaluation report or any other document, this signature is not required.</small>	Peta de Jager	Impact Area Manager: Smart Places		27/01/2025
Approved by:	Nokuthula Mguni	Senior Manager: Supply Chain Management	 <small>Nokuthula Mguni (Jan 27, 2025 13:29 GMT+2)</small>	27/01/2025
Reason for rejection – if rejected				
Other Comments				

NOTICE OF TENDER CANCELLATION

Tender Number: RFQ 6401 13/11/2024

Tender Description: The Supply and installation of occupancy sensors at Cofimvaba science

On Wednesday, 30/10/2024 the Council for Scientific and Industrial Research (CSIR) advertised the tender for The Supply and installation of occupancy sensors at Cofimvaba science The closing date for the tender was Wednesday, 13/11/2024.

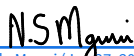
This notice serves as a formal notification that the invitation for the referenced tender has been officially cancelled. The published tender is cancelled for the following reason:

- No acceptable tenders were received.

The CSIR sincerely apologizes for any inconvenience caused and appreciates your understanding. We hope this will not deter you from tendering in future.

Any enquiries may be directed to tender@csir.co.za

Yours sincerely



Nokuthula Mguni (Jaw 27, 2025 13:29 GMT+2)

Nokuthula Mguni
Senior Manager: Supply Chain




EVALUATION MATRIX
FOR
RFQ 6401 13/11/2024


**The Supply and installation of occupancy sensors at
Cofimvaba science**

Compliance Screening



Name of Project	The Supply and installation of occupancy sensors at Cofimvaba science centre in Cofimvaba at the Eastern Cape	Cluster/Portfolio		Smart Places	
		Final Approver <i>(as per CSIR Approval framework)</i>		Peta de Jager	
		Supplier Selection Committee Members (SSC)		Jane Mahlangu (SCM), Coralie Van Reenen(Smart Places),Taelo Molabe (Smart Places)	
RFX Number	RFQ 6401 13/11/2024				
Procurement Type	Published Tender				
Publication Platform (s)	CSIR website				
Procurement Steering Committee Members (PSC) <i>(where applicable)</i>	Not Applicable	Have all SSC members signed the declaration of interest form?			Yes
		Is there any interest disclosed by any SSC member?			No
Have all PSC members signed the declaration of interest form?		Name (s) of conflicted SSC Member (s)		NONE	
Is there any interest disclosed by any PSC Member?		Tender issue date	30/October/2024	Tender closing date	13/November/2024
Name (s) of conflicted PSC Member (s)		Was Tender closing date extended	No	If Tender closing date was extended – New closing date	
Briefing session date	Not Applicable	Evaluation start date	19/November/2024	Evaluation end date	19/November/2024
Site inspection date	Not Applicable				

SCM Official Signature:  [Jane Mahlangu \(Nov 21, 2024 20:58 GMT+2\)](#) SCM Peer-Review Signature:  SSC Member Signature: 


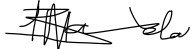

SSC Member Signature:  [Taelo Molabe \(Nov 22, 2024 13:11 GMT+2\)](#) SSC Member Signature: SSC Member Signature:


SSC Member Signature: SSC Chairperson Signature: PSC Chairperson Signature:

Compliance Screening



***Notes:** <http://ocpo.treasury.gov.za/RestrictedSupplier/RestrictedSuppliersReport.pdf>
 Print National Treasury list of restricted suppliers:
****NT RSD/TDD** National Treasury Restricted Supplier Database or Tender Defaulters Database
 Elimination reason column takes only two (2) lines.
 Please read the questions carefully i.e NT RSD/TDD (Y/N)? If bidder is **not** restricted/not on Tender defaulters database, Please select "**N**". If bidder is restricted, Please select "Y"
 Please read the questions carefully i.e If the bidder **met** all elimination criteria, Please select "**Y**". If the bidder not met elimination criteria, Please select "**N**".

SCM Official Signature:  [Jane Mahlangu \(Nov 21, 2024 20:58 GMT+2\)](#)
 SCM Peer-Review Signature: 
 SSC Member Signature: 

SSC Member Signature:  [Taelo Molabe \(Nov 22, 2024 13:11 GMT+2\)](#)
 SSC Member Signature:
 SSC Member Signature:

SSC Member Signature:
 SSC Chairperson Signature:
 PSC Chairperson Signature:

Functionality Evaluation



Assessment of functionality score:

Has "Elimination Criteria" been evaluated?	Yes								
Functional Factors	Weight	<i>Surety Worx (Pty) Ltd</i>							
Total (note: total weight should equal 100)	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

#N/A #N/A #N/A #N/A #N/A #N/A #N/A

Note:
 Score each Factor out of 10
 Minimum of three (03) factors must be evaluated

May not score less than
 Minimum functionality score required to qualify (%)

0
0

Notes: Leave thresholds blank, if functional evaluation is not

SCM Official Signature: Jane Mahlangu (Nov 21, 2024 20:58 GMT+2) SCM Peer-Review Signature: [Signature] SSC Member Signature: [Signature]

SSC Member Signature: Taelo Molabe (Nov 22, 2024 13:11 GMT+2) SSC Member Signature: SSC Member Signature:

SSC Member Signature: SSC Chairperson Signature: PSC Chairperson Signature:

Preferential Point System
Price Evaluation



Lowest bid from qualifying group:

R 64,965.50

SPU Official Signature:  Jane Mahlangu (Nov 21, 2024 20:58 GMT+2) SPU Peer-Review Signature:  SSC Member Signature: 

SSC Member Signature:  Taelo Molabe (Nov 22, 2024 13:11 GMT+2) SSC Member Signature: SSC Member Signature:

SSC Member Signature: SSC Chairperson Signature: PSC Chairperson Signature:

**Preferential Point System
Preference Points**



	0.00				
	0.00				
	0.00				
	0.00				
	0.00				

NB.

Black Ownership	Ranges	Points Allocation
Black Ownership points will be awarded to a Tenderer who have 51% or more black ownership. Black ownership will be determined by the % of the enterprise owned by such a person or by the % of shares owned by members who are actively involved in the day-to-day activities of the company or enterprise.	=100% black ownership	100% of allocated points
	> 51% to 99% black ownership	50% of allocated points
	< 51% black ownership	Zero
Black Women Ownership	Ranges	Points Allocation
Black Women Ownership points will be awarded to a Tenderer who have 30% or more black women ownership. Black Women ownership will be determined by the % of the enterprise owned by such a person or by the % of shares owned by members who are actively involved in the day-to-day activities of the company or enterprise.	= 100% black women ownership	100% of allocated points
	> 30 to 99% black women ownership	50% of allocated points
	< 30 % black women ownership	Zero
Black Youth Ownership	Ranges	Points Allocation
Black Youth Ownership points will be awarded to a Tenderer who have 30% or more youth ownership. Black youth ownership will be determined by the % of the enterprise owned by such a person or by the % of shares owned by members who are actively involved in the day-to-day activities of the company or enterprise.	= 100% black youth ownership	100% of allocated points
	> 30 to 99% black youth ownership	50% of allocated points
	< 30 % black youth ownership	Zero
Disability Ownership	Ranges	Points Allocation
Disability Ownership points will be awarded to a Tenderer who have 20% or more disability ownership owners. Disability ownership will be determined by the % of the enterprise owned by such a person or by the % of shares owned by members who are actively involved in the day-to-day activities of the company or enterprise.	> 20% black ownership	100% of allocated points
	< 20% black ownership	Zero
RDP Goals	Ranges	Points Allocation
The CSIR may identify within the RDP document, goals that support local manufacturing or industrialization, or promotion of Small, Medium and Micro Enterprises (SMMEs) i.e. Entities that are Exempted Micro Enterprise (EME) or Qualifying Small Enterprises (QSE). Exempted Micro Enterprise (EME) <= R10 million annual turnover Qualifying Small Enterprise (QSE) R10 m - R50 m annual turnover Sworn affidavit: EMEs & QSEs with black ownership % of > 51% only required to obtain a sworn affidavit to confirm annual revenue and level of percentage of black beneficiaries. For EMEs, in addition to sworn affidavit, a certificate can be issued by CIPC.	RDP Goals met	100% of allocated points
	RDP Goals not met	Zero

 Jane Mahlangu (Nov 21, 2024 20:58 GMT+2)
 SCM Official Signature: SCM Peer-Review Signature:  SSC Member Signature: 
 SSC Member Signature:  Taelo Molabe (Nov 22, 2024 13:11 GMT+2) SSC Member Signature: SSC Member Signature:
 SSC Member Signature: SSC Chairperson Signature: PSC Chairperson Signature:

Assessment Summary



Name of Project	The Supply and installation of occupancy sensors at Cofimvaba science centre in Cofimvaba at the Eastern Cape	Cluster/ Portfolio	Smart Places	
		Final Approver (as per CSIR Approval framework)	Peta de Jager	
		Supplier Selection Committee Members	Jane Mahlangu (SCM), Coralie Van Reenen(Smart Places), Taelo Molabe (Smart Places)	
RFX Number	RFQ 6401 13/11/2024			
Procurement Steering Committee Members (PSC) (where applicable)	Not Applicable	Date of evaluation:		19/November/2024
		Date of evaluation:		19/November/2024

Summary of assessment and scores calculated:


Minimum functionality score used:

0

Cut-off score required to pass on critical criteria:

0

Supplier name	Eliminated?	Functionality score*	Higher than minimum total functionality score?	Higher than minimum score on all functional criteria?	Passed all functionality or RFQ specification tests?	Price Score	Preference Points Score	Completed? (if passed functionality)	Final Score	Rank Per Final Score
Surety Worx (Pty) Ltd	N	0	Yes	N/A	Passed	80.00	20	Y	100.00	1

SCM Official Signature:  Jane Mahlangu (Nov 21, 2024 20:58 GMT+2)
 SCM Peer-Review Signature: 
 SSC Chairperson Signature:

PSC Chairperson Signature:
 Final Approver Signature: 
 Approval Date: **22/11/2024**

Final Approver's Comments:

Assessment Summary



NAME OF PROJECT:

The Supply and installation of occupancy sensors at Cofimvaba science centre in Cofimvaba at the Eastern Cape


Highest Final score:
Highest Score Supplier
Recommended Supplier


	100.00
	Surety Worx (Pty) Ltd
	Surety Worx (Pty) Ltd
	On Wednesday, 30/10/2024 CSIR issued a tender for Supply and installation of occupancy sensors at Cofimvaba science centre in Cofimvaba at the Eastern Cape. The tender closed on Wednesday, 13/11/2024 @ 16h30. Upon closing date and time we received One(1) quotation from Surety Worx. The bidder were evaluated on price and specific goals points and met tender requirements. Supplier Selection Committee (SSC) hereby request permission to request the supplier to confirm the product and provide the catalogue. Should the parties reach the agreement a contract and the PO will be issued to the bidder.
	Note: Space limited, to provide detail report consider an official evaluation and recommendation report.

Reason for Recommendation:

PLEASE COMPLETE

Value of contract (Real price), incl VAT	R 64,965.50		
Actual project budget, including VAT	R130 000		
Total amount for approval, incl VAT	R 64,965.50		
Pre-Payment	Is there a pre-payment required?	No	Pre-payment amount (If the prepayment will be at various stage, indicate the prepayment % and the amount for each stage) e.g. 1. 30% with PO - \$ 90 000 (+/- R 1 350 000) 2. 40% - \$ 120 000 (+/- R 1 800 000) before shipment of equipment - R 500 000 Total prepayment - R 1 500 000
	Comment (Any other comment) e.g. The final 30% - \$ 90 000 (+/- R 1 350 000) will only be paid after successful delivery and commissioning of the equipment		None

SCM Official Signature:  Jane Mahlangu (Nov 21, 2024 20:58 GMT+2)
 SCM Peer-Review Signature: 
 SSC Chairperson Signature:


PSC Chairperson Signature:
 Final Approver Signature: 
 Approval Date: 22/11/2024


Final Approver's Comments:


Assessment Summary



Indicate any other pricing terms and conditions from the recommended bidder <i>e.g. Price subject to increase in cost price, changes in currency fluctuation etc.</i>		None			
Central Supplier Database (CSD)	CSD Supplier Number (MAAA...)		MAAA0846069		
	Tax Status on CSD	Tax Compliant			
	If bidder is tax non-compliant				
Bid Validity Period	Expiry date of bid validity	12/February/2025	Is the bid still valid?	Yes	
	Is there a need to extend the bid validity period?		If "Yes", New Expiry date of bid validity		
	Reasons for bid validity extension				
Duration of contract	1 Week				
Scope, etc.	The Supply and installation of occupancy sensors at Cofimvaba science				
Envisaged contract start date					02/December/2024
Envisaged contract completion date					13/December/2024
The contract warranty period (if applicable)	Not Applicable				

SCM Official Signature: 
Jane Mahlangu (Nov 21, 2024 20:58 GMT+2)

SCM Peer-Review Signature: 
 SSC Chairperson Signature:

PSC Chairperson Signature:
 Final Approver Signature: 
 Approval Date: 22/11/2024

Final Approver's Comments:

PRF

FOR

RFQ 6401 13/11/2024

**The Supply and installation of occupancy sensors at
Cofimvaba science**

Supply Chain Management

PROCUREMENT REQUEST FORM (PRF)

Request for tender (RFx) for all intended purchases ≥ R30k (VAT incl.)

- The PRF must be completed for all requests to source goods, works and/or services where the estimated value is greater than or equal to R30k (incl. VAT).
- The form is **not applicable for deviations** (Sole source, single source, urgent acquisition, multi-source acquisition, emergency acquisition as well as expansions and variations).
- **Section A** of the form must be completed by the requestor.
- **Sections B and C** of the form must be completed by the procurement official handling the transaction in consultation with the requestor or procuring business unit.
- **Sections D and E** of the form must be completed by the procurement official handling the transaction in consultation with the Supplier Selection Committee and /or Procurement Steering Committee (where applicable).
- The form must be signed off by the relevant manager according to the CSIR's approval framework. **Refer to Section F** of this document for CSIR Approval Framework delegations of authority.
- **Requestor and Final Approver cannot be the same.**

Section A

This section must be completed by the requestor and submitted to procurement@csir.co.za for all calls for goods, works, and or/services where the estimated value is greater than or equal to R30k (incl. VAT).

1	Division	Cluster/Portfolio	Smart Places
2	Requestor	Taelo Molabe	Final Approver (D) <i>As per CSIR Approval Framework</i> Peta de Jager
3	Goods, works or services to be procured <i>(If this information is already captured in a memo, the memo can be attached as supporting documentation)</i>		<p>High-level description of goods, works/services being procured.</p> <p>Supply and installation of Occupancy sensors in Cofimvaba Science Centre in Cofimvaba, Eastern Cape.</p> <p>Motivation – Business case and need for procurement (where and for what the goods, works/services will be used for):</p> <p>As part of the contractual agreement for Cofimvaba science centre, the CSIR is required to maintain and monitor the centre, with that being said occupancy monitors should be procured and installed to help in monitoring the occupancy in the centre thus correlating with other sensors and producing data which would help in monitoring.</p>
4	Engagement of Professional Service Providers (Consultants) <i>National Treasury Instruction note 2 of 2016/17 – Cost Containment Measures, requires from the CSIR to ensure that consultants are appointed only where this is a cost-effective alternative to the utilisation of staff employed by the CSIR. The appointment of consultants MUST be supported by a motivated business case setting out an analysis of the underlying skills gap and a diagnosis of requirements and specified</i>		<p>Motivation – Business case that skills and capacity have been assessed and there is a need to appoint a consultant (Required if the consultant is to be appointed).</p> <p>The CSIR does not have the necessary skills or materials in-house and thus needs to procure these services</p>

	<i>deliverables, as approved by CSIR management.</i>	
5	Is this a once off requirement or there will be a need for the goods/works and/or services in the future?	<input checked="" type="checkbox"/> Once-off <input type="checkbox"/> will be required in the future <i>If the goods, works/services will be required in the future, engage strategic sourcing team and consider going out on tender for a longer-term period to improve on procurement efficiencies.</i>
6	Nature of Expenditure	<input checked="" type="checkbox"/> Operational Expenditure <input type="checkbox"/> Capital Expenditure
7	If Capex – was the expenditure approved in the cluster's/portfolio's business plan?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
8	Asset custodian details, if procuring an asset <i>(This section must be completed as it replaces the Capex form which will no longer be required)</i>	Employee CSIR employee No. 309761 Employee Name: Taelo Molabe
9	Estimate cost of goods, works or services required	Inclusive of VAT: R130 000 Exclusive of VAT: R110 500
10	<ul style="list-style-type: none"> Is the budget / funds available and sufficient? Indicate client contract linked to the funds – if applicable 	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If linked to client contract, indicate client contract and number: 60C4032
11	Full Charge Account for the Expenditure	Project Number: 60C4032 Category: RUN Activity: RUN Expenditure type: Opex Department/Cluster Code: 060C4
12	If the acquisition is CAPEX in nature, are there any building modifications required?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Comments:
13	If building modifications will be required, has the Facilities Management and Security Services (FM&SS) portfolio been consulted?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Comments:

14	<p>Is this an acquisition of new plant, equipment and/or machinery for research purposes?</p> <p>If yes, a copy of the signed Management of Change (MOC) request form must be attached or consult FM&SS for assistance.</p> <ul style="list-style-type: none"> • Please refers to CSIR procedure on Management of Change: Plant, Equipment/Machinery (Doc No.: PROC/CSIR/Facilities – 01) • Applicable to all CSIR Divisions and Portfolios with laboratories, workshops and scale up facilities that introduce new plant, equipment/machinery, or make changes/modifications to plant, equipment/machinery, or processes, for research purposes. 	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>Comments:</p>
15	<p>Will a formal contract be signed?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes: indicate the form of contract to be signed</p> <p><input checked="" type="checkbox"/> CSIR standard supplier agreement <input type="checkbox"/> New Engineering Contract (NEC) <input type="checkbox"/> Joint Building Contract Committee (JBCC) <input type="checkbox"/> Professional Consultants Services Agreement (PROCSA) <input type="checkbox"/> Other – Indicate</p>

Section B





This section must be completed by the Procurement Official – Supply Chain Management (SCM) managing the request in consultation with the requestor of the goods/works/services.

16	Call Number	00760023
17	<p>Will CIDB regulations be applied to this procurement transaction? <i>(CIDB regulations shall be applied to all construction procurement with value >= R30k (VAT inclusive))</i></p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes indicate the CIDB class of works and grade:</p>
18	<p>If request is above R500k (incl. VAT), is this included in the Procurement Plan?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>If yes, indicate the code as per the procurement plan:</p>
19	<p>SSC members (<i>Fulfils BSC and BEC responsibilities</i>)</p> <ul style="list-style-type: none"> - <i>SSC must have representation from outside the end user department for transactions above R1.5m (Incl. VAT)</i> - <i>SSC chair must be from outside the department who initiated the request</i> 	<p>Jane Mahlangu Taelo Molabe Coralie Van Reenen</p>

20	Procurement Selection Committee (PSC) members (Fulfils BAC responsibilities) – if applicable <ul style="list-style-type: none"> - PSC compulsory for all transactions above R1.5m (Incl. VAT) - PSC must have representation from outside the end user department for transactions above R 1.5m (Incl. VAT) - PSC chair must be from a different cluster 	Not Applicable	
21	Procurement Process to be followed <i>(Decision to be taken by procurement practitioner in consultation with the Divisional Procurement Manager, or Compliance team or Senior Manager: Supply Chain and/or Strategic Sourcing Manager)</i>	<input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> EOI <input type="checkbox"/> RFI <input type="checkbox"/> Other: Specify	
22	Publication Platform <i>(Select all applicable platforms)</i>	<input type="checkbox"/> NT e-tender portal <input checked="" type="checkbox"/> CSIR Website <input type="checkbox"/> CIDB i-tender portal	<input type="checkbox"/> Targeted suppliers <input type="checkbox"/> Other: Specify

Section C

Signoff to initiate the tender process and establishment of the SSC and/or PSC:

	Name	Signature	Date
Procurement Request to initiate tender process accepted:			
SCM signoff	Jane Mahlangu	 <small>Jane Mahlangu (Oct 24, 2024 12:14 GMT+2)</small>	24/10/2024
Unit Requestor	Taelo Molabe	 <small>Taelo Molabe (Oct 24, 2024 12:23 GMT+2)</small>	24/10/2024
Recommended by (R)	Coralie van Reenen		24/10/2024
Recommendation Supported by (I) (Finance Manager signature required for asset acquisitions) Funding of the Asset <input type="checkbox"/> CSIR <input type="checkbox"/> GRANT <input type="checkbox"/> 3 rd Party			
Recommendation agreed to by (A)			
Final approver sign-off (D)	peta de jager		24/10/2024

For tenders above R1.5m (Incl. VAT), the sign off on the tender documents are to be delegated to the PSC Chair

Section D




Specific Goals and Objective Criteria


23	<p>Preference point system for acquisition of goods, works or service.</p> <p>The preference points of 20 or 10 allocated on the basis of specific goals as contemplated in section 2(1)(d) of the PPPFA Act.</p> <ul style="list-style-type: none"> Refers to paragraph 16 of the CSIR Procurement Framework for allocation of preferential points based on specific goals Specific goals must clearly be specified in the tender documentation. Specific goals may be determined per tender by the Supplier Selection Committee (SSC). The total preference points to be allocated must always be equal to 20 or 10 depending on the applicable preference point system. <p><i>(This section must be completed after SSC Meeting)</i></p>	<p>Select the applicable Preference Point System:</p> <p><input checked="" type="checkbox"/> 80/20 Preference point system for acquisition of goods, works or service with Rand value equal to or below R50 million.</p> <p><input type="checkbox"/> 90/10 Preference point system for acquisition of goods, works or service with Rand value above R50 million.</p> <p><i>(If not sure about the estimate budget, you may indicate by selecting both the 80/20 and the 90/10 preferential point systems will be applicable, the lowest acceptable tender will be used to determine the applicable preference point system)</i></p>																				
	<table border="1"> <thead> <tr> <th rowspan="2">Specific Goal</th> <th colspan="2">Points to be allocated</th> </tr> <tr> <th>80/20</th> <th>90/10</th> </tr> </thead> <tbody> <tr> <td>Black Ownership <input checked="" type="checkbox"/></td> <td>20</td> <td></td> </tr> <tr> <td>Black Women Ownership <input type="checkbox"/></td> <td></td> <td></td> </tr> <tr> <td>Black Youth Ownership <input type="checkbox"/></td> <td></td> <td></td> </tr> <tr> <td>Disability Ownership <input type="checkbox"/></td> <td></td> <td></td> </tr> <tr> <td>RDP Goal; <i>(Specify)</i> <input type="checkbox"/></td> <td></td> <td></td> </tr> </tbody> </table>		Specific Goal	Points to be allocated		80/20	90/10	Black Ownership <input checked="" type="checkbox"/>	20		Black Women Ownership <input type="checkbox"/>			Black Youth Ownership <input type="checkbox"/>			Disability Ownership <input type="checkbox"/>			RDP Goal; <i>(Specify)</i> <input type="checkbox"/>		
	Specific Goal	Points to be allocated																				
		80/20	90/10																			
	Black Ownership <input checked="" type="checkbox"/>	20																				
	Black Women Ownership <input type="checkbox"/>																					
	Black Youth Ownership <input type="checkbox"/>																					
Disability Ownership <input type="checkbox"/>																						
RDP Goal; <i>(Specify)</i> <input type="checkbox"/>																						
<p>e.g. SMME (QSE or EME), local production and content</p>																						
<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, indicate the objective criteria:</p>																						
24	<p>Will the objective criteria in terms of section 2(1) (f) of the PPPFA Act be applied for this procurement transaction?</p>																					

Section E

Sign off to approve tender documents – this Stage must only be signed after the tender documents have been put together by SSC and/or PSC

- Below signatures indicate that the scope of work or specification, evaluation criteria and the complete document have been checked for correctness and the final approver or delegated official/committee agrees that the documents can be published or issued.
- Where certain responsibilities are delegated to another authority, the delegated authority remains accountable.

	Name	Signature	Date
Tendering documents developed and accepted:			
SCM signoff	Jane Mahlangu	 <small>Jane Mahlangu (Oct 24, 2024 12:14 GMT+2)</small>	24/10/2024
Unit Requestor	Taelo Molabe	 <small>Taelo Molabe (Oct 24, 2024 12:23 GMT+2)</small>	24/10/2024
Recommended by (R)	Coralie van Reenen		24/10/2024
Recommendation Supported by (I)			
(Technical Specialist/Expert signature required to confirm the specification or CSIR Equipment Engineer for purchasing of new or modification of plant, equipment/machinery for research purposes)			

Recommendation agreed to by (A)			
Final approver signoff (D)	peta de jager		24/10/2024

Section E

CSIR APPROVAL FRAMEWORK

CSIR's approval framework for the approval of expenses has been used to determine who should sign off on the initiation of a procurement request as well as giving approval for the issuing of tender documents.

		Board	CEO	Exco	CFO	Exco Member/ Group Executive	Executive Cluster/ Group Manager	Operations/ Support Manager	Group Manager: Procurement	Operations/ Support Staff
Request to approach the market through a normal tender process										
Approach to market	Above R15 million			D		A	R			
	More than R4 million and up to R15 million					D	A	R		
	More than R400k and up to R4 million						D	A		R
	From R30k and up to R400k							D		R

- NOTE 1:** Any person who has been authorised to execute any legal documents, including deeds, leases, patents, copyrights, assignments, contracts, applications and financial instruments, external submissions to or on behalf of the CSIR may only do so with prior advice or sign-off of the Legal Services department.
- NOTE 2:** Approach to market means any request to invite potential suppliers to participate in a procurement which may include a Request for Proposal (RFP), Request for Quotation (RFQ), Expression of Interest (EOI), and Request for Information (RFI).
- NOTE 3:** Unless otherwise stipulated in this Approval Framework, the authority to initiate a procurement process to approach the market carries with it the same authority to cancel or modify it (within the prescripts of the law or any National Treasury Regulations).
- NOTE 4:** Approval limits are per transaction or contract value.
- NOTE 5:** The Procurement Framework and other Procurement Procedures stipulate the process to be followed for properly authorised amendments. All requests for approvals for amendments (i.e., in scope, value or period) must be done in collaboration with the SCM.
- NOTE 6:** Approach to market carry with them the authority to issue, to confirm budget, to appoint Tender committees, and approval of tender documents containing specification, scope of work and/or terms of reference. The Strategic Procurement Unit advises on the procurement strategy.
- NOTE 7:** **Except for the lower limit of R30k, all amounts are VAT exclusive.**

RFQ DOCUMENT
FOR
RFQ 6401 13/11/2024

**The Supply and installation of occupancy sensors at
Cofimvaba science**



The Supply and installation of occupancy sensors at Cofimvaba science centre in Cofimvaba at the Eastern Cape.

RFQ Number: 6401/13/11/2024

Date of issue	Wednesday, 30/10/2024
Last date for submission of enquiries/clarifications	Friday, 08/11/2024 @ 16h30
Closing Date and Time	Wednesday, 13/11/2024 @ 16h30 (late submissions will not be accepted)
RFQ Validity Period	90 calendar days (Commencing from the RFQ closing date)
Enquiries and submission of proposals	For submission of quotations or any other enquiries: Email tender@csir.co.za (<i>Please use RFQ No and RFQ Description as subject reference</i>)
CSIR Hours	08h00 – 16h30

1 INTRODUCTION

The Council for Scientific and Industrial Research (CSIR) is one of the leading scientific research and technology development organisations in Africa. In partnership with national and international research and technology institutions, the CSIR undertakes directed and multidisciplinary research and technology innovation that contributes to the improvement of the quality of life of South Africans. The CSIR's main site is in Pretoria while it is represented in other provinces of South Africa through regional offices.

The CSIR Infrastructure Innovation Research Group, together with the National Department of Science and Innovation and the Eastern Cape Department of Education, is making it a priority to maintain and keep the Cofimvaba Science Centre at a satisfactory standard in order for the facility to further deliver the services that are intended, for the scholars, community and its environment. To this end, the CSIR is monitoring various building performance metrics, some of which, such as air quality and temperature, are influenced by occupancy levels. For this reason, the CSIR intends to install occupancy sensors in strategic places.

2 INVITATION FOR QUOTATION

Quotations are hereby invited for the supply and installation of real-time IoT occupancy sensors at Cofimvaba Science Centre in Cofimvaba at the Eastern Cape.

3 SCOPE OF WORK

The service provider is required to provide quotations for the supply and installation of real-time IoT occupancy sensors at Cofimvaba Science Centre in Cofimvaba at the Eastern Cape.

Bidders must include the following in the quote:

1. Procurement and installation of occupancy sensors.
2. Provision of access to the data via a cloud platform.
3. Labour for the installation and all required tools and materials.
4. Travel and disbursements.

Further details and specifications are provided in **Annexure A**.

The work will commence in the beginning of December 2024 and must be completed within 1 week.

4 PRICING REQUIREMENTS

- 4.1 Pricing must be provided in South African Rand (including all applicable taxes, less of all unconditional discounts).
- 4.2 Prices that are subject to escalation and exchange rate fluctuations are to be clearly indicated along with the currency and ROE used in the quotation.
- 4.3 Price should include additional cost elements such as freight, insurance until acceptance, and duty where applicable, etc.
- 4.4 Payment will be according to the [CSIR Payment Terms and Conditions](#).
- 4.5 Please provide a detail pricing using a Pricing Schedule outlined in **Annexure B**.

Bidders are to price their quotations using the Pricing Schedule.

Explanatory notes must be provided in the quotation when deviating from the Pricing Schedule

5 RETURNABLES

Returnable documents are required for evaluation purposes. Bidders' responses will be evaluated based on compliance with the listed administration and mandatory bid requirements. The bidder(s) proposal may be disqualified for non-submission of any of the documents.

5.1 Essential Returnable Documents

Without limiting the generality of the CSIR's other critical requirements for this Bid, bidder(s) must submit the documents listed in Table 1 below. All documents must be completed and signed by the duly authorized representative of the prospective bidder(s).

Please confirm submission of the Essential Returnable Documents detailed below by so indicating [Yes or No] in the table below:

Table 1

ESSENTIAL RETURNABLE DOCUMENTS	SUBMITTED [Yes/No]
Annexure C: Standard Bidding Document (SBD) 1 Form	
Annexure D: Standard Bidding Document (SBD) 4 Form	
Annexure E: Preference Points Award Form (Mandatory documents to claim preference points)	
Annexure F: Mutual Non-Disclosure Agreement	
Catalogue or user manual of the equipment to be delivered; please ensure pictures are provided	

5.2 Mandatory Returnable Documents

Failure to submit **all** Mandatory Returnable Documents by the closing date and time of this RFQ will result in a Respondent's disqualification. Bidders are therefore urged to ensure that all these documents are returned with their RFQ.

Please confirm submission of the Mandatory Returnable Documents detailed below by so indicating [Yes or No] in the table below:

Table 2

MANDATORY RETURNABLE DOCUMENTS	SUBMITTED [Yes/No]
<i>Annexure B: Pricing Schedule</i>	

6 EVALUATION PROCESS AND CRITERIA

The RFQ will be evaluated as per the following:

Phase 1 – Elimination Criteria

The bidders will be evaluated on the elimination criteria as stated in Point 6.1 below. Bidders that are eliminated during this phase will not be evaluated further on price and preference points.

Phase 2 – Price and Preference Points Evaluation

Bidders will be evaluated as per the preference points system stated in point 6.2 below.

6.1 Elimination Criteria

Bidders will be eliminated if they fail to provide the following information:

- a) Bidder that submits late bids will not be considered.
- b) Bidder that submits to the incorrect location or email address will not be considered.
- c) Bidder that is listed on the NT database of restricted suppliers will not be considered.
- d) Bidder that is registered on the NT Register of Tender Defaulters will not be considered.
- e) Bidder that did not submit mandatory returnable documents as listed on paragraph 5.2 (**Table 2**).
- f) Bidder that fails to meet the specification requirements will not be considered.
- g) Bidders that the CSIR has flagged as non-performing service providers will not be considered.

6.2 Preferential Points System Evaluation Criteria

Selection of suppliers will be based on the 80/20 preference point system as stipulated in **Annexure E: Preference Points Award Form**.

7 OBJECTIVE CRITERIA

The CSIR reserves the right to award this tender to a bidder that did not score the highest total number of points in accordance with Section (2) (1) (f) of the PPPFA (Act 5 of 2000)", under the following conditions:

- The directors, shareholders or officers of the bidder must not be formally charged of fraudulent or illegal conduct which could harm the CSIR's reputation by associating with the bidder.

8 SUBMISSION REQUIREMENTS

All quotations must be submitted electronically to tender@csir.co.za

Respondents must use the RFQ number and RFQ Description as the subject reference number when submitting their bids.

The email and file sizes must not exceed a total of 25MB per email.

Documents submitted via cloud solutions such as: WeTransfer, Google Drive, Dropbox, etc. will not be considered.

The naming / labelling syntax of files or documents must be short and simple.

9 MEDIUM OF COMMUNICATION

All documentation submitted in response to this RFQ must be in English.

10 CORRECTNESS OF RESPONSES

10.1 The bidder must confirm satisfaction regarding the correctness and validity of their proposal and that all prices and rates quoted cover all the work/items specified in the RFQ. The prices and rates quoted must cover all obligations under any resulting contract.

10.2 The bidder accepts that any mistakes regarding prices and calculations will be at their own risk.

11 VERIFICATION OF DOCUMENTS

- 11.1 Bidders should check the numbers of the pages to satisfy themselves that none are missing or duplicated. No liability will be accepted by the CSIR in regard to anything arising.
- 11.2 Pricing schedule and specific goals credentials should be submitted with the RFQ response.

12 PREPARATION COSTS

The Bidder will bear all its costs in preparing, submitting and presenting any response or Tender to this bid and all other costs incurred by it throughout the bid process. Furthermore, no statement in this bid will be construed as placing the CSIR, its employees or agents under any obligation whatsoever, including in respect of costs, expenses or losses incurred by the bidder(s) in the preparation of their response to this bid.

13 OTHER TERMS AND CONDITIONS

No bidder shall under any circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.

Bidders shall not assume that information and/or documents supplied to CSIR, at any time prior to this request, are still available to CSIR, and shall consequently not make any reference to such information document in its response to this request.

Changes by a bidder to its submission will not be considered after the closing date and time.

Bidders confirm that by submitting a tender, they confirm that I am satisfied with regards to the correctness and validity of my quotation; that the price(s) and rate(s) quoted cover all the services specified in the quotation documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

Bidders further confirm that by submitting a tender, they accept to take accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on them under this RFQ as the principal liable for the due fulfilment of this RFQ process.

No goods and/or services shall be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to the supplier.

14 SPECIAL CONDITIONS

The CSIR reserves the right to

- 14.1. Extend the closing date of this RFQ;
- 14.2. Correct any mistakes at any stage of the tender that may have been in the Bid documents or occurred at any stage of the tender process;
- 14.3. Verify any information contained in the bidder's submission;
- 14.4. Request documentary proof regarding the bidder's submission;
- 14.5. Carry out site inspections, product evaluations or explanatory meetings in order to verify the nature and quality of the product/service offered by the bidder(s) or verify any information whether before or after the adjudication of this RFQ;
- 14.6. Award this tender to a bidder that did not score the highest total number of points, only in accordance with Section 2(1)(f) of the PPPFA (Act 5 of 2000);
- 14.7. Request audited financial statements or other documents for the purpose of a due diligence exercise to determine if the bidder will be able to execute the contract;
- 14.8. Award this RFQ as a whole or in part;
- 14.9. Award this RFQ to multiple bidders;
- 14.10. Cancel and/or terminate the tender process at any stage, including after the Closing Date and/or after presentations have been made, and/or after tenders have been evaluated and/or after the preferred bidder(s) have been notified of their status as such;
- 14.11. Post tender negotiate on any elements on the bid, including but not limited to technical, transformation, price, and contractual terms and conditions.;
- 14.12. Not to award a contract to a bidder who is associated with a security breach that materially adversely affects other entities or if any directors or officers of a bidder are formally charged of fraudulent or illegal conduct which, would harm the CSIR's reputation by its continued association with the bidder.

15 CONFIDENTIALITY

Some of the information contained in the Tender Documents may be of a confidential nature and must only be used for purposes of responding to this RFQ. This confidentiality clause extends to bidder partners whom you may decide to involve in preparing a response to this RFQ. Bidders must complete and sign **ANNEXURE F: Non-Disclosure Agreement**.

Except as may be required by operation of law, by a court or by a regulatory authority having appropriate jurisdiction, no information contained in or relating to this bid or a bidder's tender(s) will be disclosed by any bidder or other person not officially involved with the CSIR's examination and evaluation of a Tender.

No part of the bid may be distributed, reproduced, stored or transmitted, in any form or by any means, electronic, photocopying, recording or otherwise, in whole or in part except for the purpose of preparing a Tender. This bid and any other documents supplied by the CSIR remain proprietary to the CSIR and must be promptly returned to the CSIR upon request

CSIR Tender Documentation

together with all copies, electronic versions, excerpts or summaries thereof or work derived there from.

Throughout this bid process and thereafter, bidder(s) must secure the CSIR's written approval prior to the release of any information that pertains to (i) the potential work or activities to which this bid relates; or (ii) the process which follows this bid. Failure to

adhere to this requirement may result in disqualification from the bid process and civil action.

16 PROTECTION OF PERSONAL INFORMATION

- 16.1 Each Party consents to the other Party holding and processing "personal information" (as defined in the POPI Act) relating to it for legal, personnel, administrative and management purposes (including, if applicable, any "special personal information" relating to him/her, as defined in the POPI Act). Notwithstanding the generality of the aforesaid, each Party hereby undertakes to comply with all relevant provisions of the POPI Act and any other applicable data protection laws. The Client further agrees to comply with all CSIR's reasonable internal governance requirements pertaining to data protection.
- 16.2 Each Party consents to the other Party making such information available to those who provide products or services to such parties (such as advisers, regulatory authorities, governmental or quasi-governmental organisations and potential purchasers of such Party or any part of their business).
- 16.3 The Client consents to the transfer of such information to CSIR's business contacts outside South Africa in order to further its business interests.
- 16.4 While performing any activity where a Party is handling personal information as a "responsible party" (as defined in the POPI Act), each Party undertakes that it will process the personal information strictly in accordance with the terms of the POPI Act, this Contract, and the other Party's instructions from time to time, and take appropriate operational measures to safeguard the data against any unauthorised access.
- 16.5 Each Party acknowledges that in the course of conducting business with each other, each Party intends to maintain and process personal information about the other Party in an internal database. By signing this Contract, each Party consents to the maintenance and processing of such personal information.
- 16.6 Where relevant, the Client shall procure that all of its personnel, agents, representatives, contractors, sub-contractors and mandataries shall comply with the provisions of this clause 16 (Personal Information). The CSIR shall be entitled on reasonable notice to conduct an inspection or audit Client's compliance with the requisite POPI Act safeguards.

17 INDEMNITY

If a bidder breaches the conditions of this bid and, as a result of that breach, the CSIR incurs costs or damages (including, without limitation, the cost of any investigations, procedural

impairment, repetition of all or part of the bid process and/or enforcement of intellectual property rights or confidentiality obligations), then the bidder indemnifies and holds the CSIR harmless from any and all such costs which the CSIR may incur and for any damages or losses the CSIR may suffer.

18 TAX COMPLIANCE

No tender shall be awarded to a bidder who is not tax compliant. If a recommended bidder is not tax compliant, the bidder will be notified in writing of their non-compliant status and the bidder will be requested to submit written proof from SARS of their tax compliant status or proof that they have made an arrangement to meet their outstanding tax obligations within seven (7) working days. Should they fail to do so CSIR will reject their bid.

The CSIR reserves the right to withdraw an award made, or cancel a contract concluded with a successful bidder in the event that it is established that such bidder was in fact not tax compliant at the time of the award or has submitted a fraudulent Tax Clearance Certificate to the CSIR, or whose verification against the Central Supplier Database (CSD) proves non-compliant. The CSIR further reserves the right to cancel a contract with a successful bidder in the event that such bidder does not remain tax compliant for the full term of the contract.

19 LIMITATION OF LIABILITY

A bidder participates in this bid process entirely at its own risk and cost. The CSIR shall not be liable to compensate a bidder on any grounds whatsoever for any costs incurred or any damages suffered as a result of the Bidder's participation in this Bid process.

20 MISREPRESENTATIONS DURING THE LIFECYCLE OF THE CONTRACT

The bidder should note that the terms of its Tender will be incorporated in the proposed contract by reference and that the CSIR relies upon the bidder's Tender as a material representation in making an award to a successful bidder and in concluding an agreement with the bidder.

It follows therefore that misrepresentations in a Tender may give rise to service termination and a claim by the CSIR against the bidder notwithstanding the conclusion of the Service Level Agreement between the CSIR and the bidder for the provision of the Service in

question. In the event of a conflict between the bidder's proposal and the Service Level Agreement concluded between the parties, the Service Level Agreement will prevail.

21 DISCLAIMER

This RFQ is a request for Quotations only and not an offer document. Answers to this RFQ must not be construed as acceptance of an offer or imply the existence of a contract between the parties. By submission of its proposal, bidders shall be deemed to have satisfied themselves with and to have accepted all Terms & Conditions of this RFQ. The CSIR makes no representation, warranty, assurance, guarantee or endorsements to bidder concerning the RFQ, whether with regard to its accuracy, completeness or otherwise and the CSIR shall have no liability towards the bidder or any other party in connection therewith.

22 NATIONAL TREASURY CENTRAL SUPPLIER DATABASE

Bidders are required to be registered on the Central Supplier Database and the National Treasury shall verify the bidder's tax compliance status through the Central Supplier Database. Registrations can be completed online at: www.csd.gov.za;
Where Consortia / Joint Ventures / Sub-contractors are involved, each party must be registered on the Central Supplier Database and their tax compliance status will be verified through the Central Supplier Database.

Annexure A

Scope of Work

1 Scope of work

1.1 Project background

The site location is at **Cofimvaba Science Centre in Cofimvaba in Eastern Cape, coordinates -32.0076256, 27.5838922.**

The purpose of the project is to supply and install occupancy sensors.

1.2 Scope of work

The project requires the service provider to supply occupancy sensors matching the proved specifications and install the equipment at the site location.

The detailed specification is outlined under **Error! Reference source not found..**

The work is to commence in December 2024 and is to be completed within 1 week.

1.3 Scope of services

The scope of service includes:

- Procurement of the occupancy sensors.
- Installation of the equipment in the science centre Site on the given site location.

1.4 Requirements from the Service provider

The Service Provider must:

- ensure all work is signed off by CSIR at each work stage.
- liaise, co-operate and provide the necessary information with project stakeholders in all work stages.

1.5 The Service Provider is expected to:

- Inspect the site and advise on the necessary analysis, tests and site or other investigations, where such information will be required.
- Confirm the services and scope of work required.
- Provide a close-out report at the end of the project.

1.6 Bidders must include the following in the quote:

- Procurement and installation of the occupancy sensors.
- Labour for the installation and all required tools and materials.
- Travel and disbursements.

2 Occupancy Sensors Specification

2.1 Introduction

This specification outlines the requirements for occupancy sensors that uses advanced TOF (Time of Flight) technology to be installed in designated areas at Cofimvaba science centre.

2.2 Scope

The scope includes the supply, installation, and commissioning of **occupancy sensors** for monitoring occupant presence. The system should integrate with the building's automation or management systems (BAS/BMS) and control lighting, HVAC, or other relevant systems based on occupancy data.

The sensors are to be installed in an open-plan office area ($\approx 55\text{m}^2$), two classrooms (46m^2 each) and one learning pod (42m^2).

2.3 General Requirements

The occupancy sensors must have the following:

- **Sensor Technology:** Time-of-Flight (ToF) 3D sensing technology, using infrared for accurate detection of people and their movement within the space.
- **Detection Range:** Accurate detection range of up to **5 meters** in standard models; longer ranges available for specific areas requiring larger coverage.
- **Mounting:** Ceiling-mounted, with options for flexible mounting heights to optimize coverage.
- **Power Supply:** Powered via **Power-over-Ethernet (PoE)** for easier installation and fewer cables.
- **Control Outputs:** Must support both **digital outputs** (for integration with lighting and HVAC systems) and **API or MQTT** for advanced integration with IoT platforms and building management systems.
- **Operating Conditions:** Sensors must function in temperatures ranging from **0°C to 50°C** and humidity levels of up to **85%, non-condensing**.
- **Accuracy:** Must detect occupants even in challenging conditions like low light, complex layouts, or partially blocked spaces, with minimal false triggers.

2.4 Functional Requirements

- **Occupancy Detection:** Sensors must differentiate between moving and stationary people, with the ability to detect and count individuals in a space (for applications such as meeting rooms and office areas).
- **People Counting:** the technology should include accurate people counting capabilities.
- **Data Output and Integration:** Sensor data must be accessible via **Modbus, MQTT, or REST API** for easy integration with BAS/BMS or cloud platforms for data analytics.

- **Real-Time Monitoring:** Capable of transmitting real-time occupancy data for immediate control of building systems, with a **1 Hz refresh rate** or higher for high-precision monitoring.
- **Non-Intrusive:** Must ensure occupant privacy by using non-optical, non-camera-based technologies, ensuring data security and compliance with privacy regulations.

2.5 Compliance and Standards

- **Energy Efficiency:** Sensors must meet or exceed industry standards for energy efficiency.
- **Certification:** Compliance with standards such as **CE marking**, **RoHS**, and other relevant **EU directives** or global equivalents.
- **EMC/EMI Compliance:** Sensors should be tested and compliant with **EMC standards** for safety in electromagnetic environments, ensuring reliable operation even in dense electronic setups.

2.6 Installation Requirements

- **Positioning:** Sensors must be installed overhead for optimal detection range, avoiding direct obstructions that may impact ToF sensor readings.
- **Power and Connectivity:** Install using **Power-over-Ethernet (PoE)** for simplified connectivity and minimal disruption to the building's existing power infrastructure.
- **Commissioning:** Initial setup and calibration should be carried out by certified personnel to ensure that sensors are optimized for the space's size and usage patterns.

2.7 Maintenance and Support

- **Warranty:** All sensors must come with a minimum **2-year warranty**.
- **Software Support:** Firmware updates and software support should be provided by product manufacture, including compatibility with future building automation platforms and integration enhancements.
- **Training and Documentation:** Provide installation manuals, user guides, and access to an online portal for troubleshooting and technical support.

2.8 Performance Monitoring

- **Occupancy Data:** Sensors should collect and transmit data on space utilization.
- **Analytics Integration:** Must allow for integration with **smart building platforms** or cloud-based analytics systems to monitor energy savings, room utilization, and occupancy trends.

2.9 Environmental Considerations

- **Low Power Consumption:** Sensors should be optimized for low-power operation, contributing to overall energy savings.

- **RoHS Compliance:** All materials used must be **RoHS-compliant**, ensuring they are free from hazardous substances.

2.10 **Subscription**

- In terms of software, a 2-year software subscription is required.

Annexure B
Pricing Schedule

Item No	Description of the work	Quantity	Unit Price (VAT Excl.)	Total Price (VAT Incl.)
1	Occupancy sensors	4		
2	Software subscription (2 years)	1		
3	Other required connection hardware (mounting, cabling, trunking, power supply)	1		
4	Installation labour	1		
5	Disbursements (including travel and accommodation)	1		
Subtotal				
Contingency Sum (5%)				
Total Price (VAT Excl.)				
VAT (15%)				
Total Price (VAT Incl.)				

Annexure C Standard Bidding Document (SBD) 1

PART A: INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE CSIR					
BID NUMBER:	RFQ 6401/13/11/2024	CLOSING DATE:	13/11/2024	CLOSING TIME:	16H30
DESCRIPTION	Supply and installation of occupancy sensors at Cofimvaba science centre in Cofimvaba at the Eastern Cape.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
The CSIR requires that all tender submissions be submitted electronically to tender@csir.co.za . Should tender file size exceed 25MB, bidders submit tender in multiple emails. Use the tender number RFQ 6401/13/11/2024 and description of the tender as the subject on your email.					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Supply Chain Management		CONTACT PERSON	Supply Chain Management	
TELEPHONE NUMBER	N/A		TELEPHONE NUMBER	N/A	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	tender@csir.co.za		E-MAIL ADDRESS	tender@csir.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?					<input type="checkbox"/> YES
<input type="checkbox"/> NO					
DOES THE ENTITY HAVE A BRANCH IN THE RSA?					<input type="checkbox"/> YES <input type="checkbox"/> NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.	

PART B: TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER’S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.”

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

 (Proof of authority must be submitted e.g. company resolution)

DATE:

Annexure D
Standard Bidding Document (SBD) 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? YES /NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES /NO

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES /NO

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, the undersigned, (name).....in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of bidder

Annexure E
Preference Points Award Form in Terms of the Preferential Procurement Regulations 2022

This preference form must form part of all bids invited. It contains general information and serves as a claim form for the preference points allocated on the basis of specific goals outlined in point 3 below.

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF SPECIFIC GOALS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to this bid:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included).
- 1.2 Points for this bid shall be awarded for:
- (a) Price; and
 - (b) Preference Points based on specific goals.
- 1.3 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
Preference Points	20
Total points for Price and Preference Points must not exceed	100

- 1.4 Failure on the part of a bidder to submit proof of preference points together with the bid, will be interpreted to mean that preference points are not claimed.
- 1.5 The CSIR reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the CSIR.

2. POINTS AWARDED FOR PRICE

2.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{\min} = Price of lowest acceptable bid

3. PREFERENCE POINTS AWARDED

3.1 In terms of Regulation 4 (2) and 4 (2) of the Preferential Procurement Regulations, preference points may be awarded to a bidder for the specific goal specified for the tender in accordance with the table below:

3.2 Specific goals must be determined per tender.

Specific Goals	Preference Points
Black Ownership	20
Total	20

3.3 Total preference points per specific goal to be determined per tender.

1.3.1. Total preference points per specific goal to be awarded as follows:

1.3.1.1. Preferential points for black ownership will be awarded as follows:

Black Ownership	% of Preferential points
Bidder with 100% black ownership	100%
Bidder with 51% to 99% black ownership	50%
Bidder with less than 51% black ownership	0%

1.4. Joint Ventures, Consortiums and Trusts

A trust, consortium or joint venture³ will qualify for preference points as a legal entity (Incorporated), provided that the entity submits its valid B-BBEE certificate. Only valid BBBEE certificates issued by SANAS accredited verification agency will be considered for allocation of points.

A trust, consortium or joint venture will qualify for preference points as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid. Only valid consolidated BBBEE

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

certificates issued by SANAS accredited verification agency will be considered for allocation of points.

Bidders must submit concrete proof of the existence of joint ventures and/or consortium arrangements. The CSIR will accept signed agreements as acceptable proof of the existence of a joint venture and/or consortium arrangement. Furthermore, in bids where unincorporated joint venture and/or consortium/sub-contractors are involved, each party must submit a separate TCS PIN and CSD number.

The joint venture and/or consortium agreements must clearly set out the roles and responsibilities of the Lead Partner and the joint venture and/or consortium party. The agreement must also clearly identify the Lead Partner, who shall be given the power of attorney to bind the other party/parties in respect of matters pertaining to the joint venture and/or consortium arrangement.

1.5. Sub-contracting

A bidder must not be awarded preference points if it is indicated in the tender documents that such a bidder intends sub- contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.

A bidder awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the bidder concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

2. BID DECLARATION

Bidders who claim points in respect of specific goals **must** submit the following documents:

Mandatory documents to claim preference points	Submitted	
	Yes √	No √
Valid copy of BBEE certificate/ sworn affidavit to claim Black Ownership, Black Woman Ownership, Black Youth Ownership, Disability Ownership and RDP (EMEs and QSEs) preference points ⁴		

DECLARATION WITH REGARD TO COMPANY/FIRM

Name _____ of
 company/firm:.....

⁴ In case of unincorporated trust, consortium or joint venture, they must submit their consolidated B-BBEE scorecard with submitting their **individual B-BBEE Certificate or Sworn Affidavit**, and each party must submit a separate TCS PIN and CSD number.
 In case of sub-contracting both parties must submit copies of their valid BBEE certificates

VAT registration
number:.....

Company registration
number:.....

I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the documents submitted to claim preference points based on the specific goals are valid, and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 3 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 3, the contractor may be required to furnish further documentary proof to the satisfaction of the CSIR that the awarded are correct;
- iv) If any document is obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the CSIR may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.
- v) If the CSIR is of the view that a bidder submitted false information regarding a specific goal, it must—
 - (a) inform the bidder accordingly; and
 - (b) give the bidder an opportunity to make representations within 14 days as to why the tender may not be disqualified or, if the tender has already been awarded to the bidder, the contract should not be terminated in whole or in part.
- vi) After considering the representations referred to in subregulation (v)(b), the CSIR may, if it concludes that such information is false—
 - (a) disqualify the bidder or terminate the contract in whole or in part; and
 - (b) if applicable, claim damages from the bidder.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS.....

Annexure F Mutual Non-Disclosure Agreement

MUTUAL NON-DISCLOSURE AGREEMENT

1 Preamble

The Parties as identified herein are engaged in discussions relating to their potential collaboration in the Field as likewise described therein; are by virtue thereof are required to disclose Confidential Information to one another, and have agreed to do so subject to the terms and conditions as set out in this agreement.

2 Definitions

2.1 The following words and/or phrases, when used in this agreement, shall have the following meanings:

2.1.1 "Confidential Information" shall mean all scientific, technical, business, financial, past, present or future research, development, business activities, products, services and technical knowledge or marketing information, whether inside or outside the Field, which one party (the "Disclosing Party") discloses to the other party (the "Receiving Party") in connection with the discussions, and either has been identified in writing as confidential or is of such a nature (or has been disclosed in such a way) that it should be obvious to the Receiving Party that it constitutes Confidential Information. (Without limiting the generality of the foregoing, "Confidential Information" shall include any information that falls within the definition of 'Personal Information')

2.1.2 "Disclosing Party" shall mean the Party disclosing Confidential Information under this agreement;

2.1.3 "Disclosing Purpose" shall mean, as pertains to any particular joint opportunity(ies) in the Field, the discussions held or to be held between the Parties regarding their possible collaboration and future working relationship with regards to any such opportunity(ies);

2.1.4 "Effective Date" shall mean the date of the commencement of this agreement herein";

2.1.5 "Notice" shall mean a written document addressed by one Party to the other and either delivered by hand; sent per registered post or telefaxed to the addresses as indicated herein";

2.1.6 "Personal Information" means any information that falls within the definition of 'Personal Information' as defined in the Protection of Personal Information Act, No 4 of 2013 ("POPI");

2.1.7 "Receiving Party" shall mean the Party receiving Confidential Information under this agreement;

"Responsible Party" means a public or private body or any other person which, alone or in conjunction with others, determines the purpose of and means for processing personal information, as defined in POPI.

3 Obligation of Confidentiality

3.1 The Receiving Party undertakes and agrees:

3.1.1 to use the Disclosing Party's Confidential Information only to give effect to the Disclosing Purpose;

3.1.2 to hold in strict confidence and not to publish or disclose to any unauthorised third parties any of the Confidential Information of the Disclosing Party without the prior written consent of the Disclosing Party;

3.1.3 to use the same degree of care (and in any event not less than reasonable care) to safeguard the confidentiality of the Disclosing Party's Confidential Information that it uses to protect its own information of like kind;

3.1.4 to limit any disclosure of such Confidential Information only to those of its employees and professional advisors who have a specific need – to- know to access such Confidential Information and either entered into a written agreement which impose, or are otherwise bound by the same restrictions as those imposed upon it by virtue of this agreement;

3.1.5 not to disclose or reveal to any third party, whomsoever, either the fact that discussions or negotiations are taking, or have taken, place between the Parties; the content of any such discussions, or other facts relating to the Disclosing Purpose;

3.1.6 on termination of this agreement, to act with the Disclosing Party's Confidential Information in accordance with a Notice delivered to it by the Disclosing Party, and if no such Notice is delivered to the Recipient, to destroy the Disclosing Party's Confidential Information in a similar manner to which it would destroy its own Confidential Information.

4 Protection of Personal Information

4.1 The Party(ies) undertake(s) to:-

4.1.1 comply with the provisions of POPI as well as all applicable legislation as amended or substituted from time to time;

4.1.2 treat all Personal Information strictly as defined within the parameters of POPI;

4.1.3 process Personal Information only in accordance with the consent it was obtained for, for the purpose agreed, any lawful and reasonable written instructions received from the applicable Responsible Party and as permitted by law;

4.1.4 process Personal Information in compliance with the requirements of all applicable laws;

4.1.5 secure the integrity and confidentiality of any Personal Information in its possession or under its control by taking appropriate, reasonable technical and organisational measures to prevent loss, damage, unauthorised destruction, access, use, disclosure or any other unlawful processing of Personal Information;

- 4.1.6 not transfer any Personal Information to any third party in a foreign country unless such transfer complies with the relevant provisions of POPI regarding transborder information flows; and
- 4.1.7 not retain any Personal Information for longer than is necessary for achieving the purpose in terms of this Agreement or in fulfilment of any other lawful requirement.
- 4.2 The Party(ies) undertake(s) to ensure that all reasonable measures are taken to:
- 4.2.1 identify reasonably foreseeable internal and external risks to the Personal Information in its possession or under its control;
- 4.2.2 establish and maintain appropriate security safeguards against the identified risks;
- 4.2.3 regularly verify that the security safeguards are effectively implemented;
- 4.2.4 ensure that the security safeguards are continually updated in response to new risks or deficiencies in previously implemented safeguards;
- 4.2.5 provide immediate notification to the Responsible Party if a breach in information security or any other applicable security safeguard occurs; provide immediate notification to the Responsible Party where there are reasonable grounds to believe that the Personal Information has been accessed or acquired by any unauthorised person;
- 4.2.6 remedy any breach of a security safeguard in the shortest reasonable time and provide the Responsible Party with the details of the breach and, if applicable, the reasonable measures implemented to address the security safeguard breach;
- 4.2.7 provide immediate notification to the Responsible Party where either party has, or reasonably suspects that, Personal Information has been processed outside of the purpose agreed to or consented to;
- 4.2.8 provide the Responsible Party, upon request, with all information of any nature whatsoever relating to the processing of the Personal Information for the purpose in terms of this Agreement and any applicable law; and
- 4.2.9 notify the CSIR, if lawful, of receipt of any request for access to Personal Information, in its possession and relating to the CSIR.
- 4.3 The CSIR reserves the right to inspect the Personal Information processing operations, as well as the technical and organisational information security measures employed by the contracting Party to ensure compliance with the provisions of clause 4.
- 4.4 The provisions of clause 4 shall survive the termination of this Agreement, regardless of cause, in perpetuity.

5 Exclusions

- 5.1 The Receiving Party recognises that this agreement is not intended to restrict use or disclosure of any portion of the Disclosing Party's Confidential Information which:
- 5.1.1 is as at the Effective Date, or later, made known to the public or otherwise enters the public domain through no default by the Receiving Party of its obligations under this Agreement;
- 5.1.2 it can show was in its possession prior to the earliest disclosure by the Disclosing Party, as evidenced by written documents in its files;
- 5.1.3 is rightfully received by it from a third party having no obligation of confidentiality to the Disclosing Party;
- 5.1.4 is independently developed by the Receiving Party by a person(s) who did not have access to the Confidential Information of the Disclosing Party;
- 5.1.5 is disclosed by the Receiving Party after receipt of written permission from the Disclosing Party; or
- 5.1.6 it is requested or required by subpoena, court order, or similar process to disclose, provided that, in such an event, it will provide the Disclosing Party with prompt written notice of such request(s) so that the latter may seek an appropriate protective order and/or waive the Receiving Party's compliance with the provisions of this agreement.

6 Ownership and Provision of Information

- 6.1 The Disclosing Party shall retain ownership of all its Confidential Information as disclosed hereunder.
- 6.2 Nothing contained in this agreement or in any disclosures made hereunder shall create or imply, or be construed as to grant to the Receiving Party any license or other rights in or to the Confidential Information and/or any intellectual property rights attached thereto, or act as a waiver of any rights that the Disclosing Party may have to prevent infringement or misappropriation of any patents, patent applications, trademarks, copyright, trade secrets, know-how or other intellectual property rights owned or controlled by the Disclosing Party as at the Effective Date.
- 6.3 The Disclosing Party provides the Confidential Information "as is" and accordingly no disclosure thereof by it hereunder shall constitute any representation, warranty, assurance, guarantee or inducement by such Disclosing Party with respect to infringement of patents or other rights of third parties, nor is any warranty or representation as to the accuracy, completeness, or technical or scientific quality of any of the Disclosing Party's Confidential Information provided hereunder. (For the avoidance of doubt it is stated expressly that the Disclosing Party neither makes, nor have made, any representation or warranty as to the merchantability or fitness for a particular purpose

of any Confidential Information disclosed hereunder).

arising therefrom which the Parties are unable to settle amicably.

7 Term of Obligation

7.1 The Parties' obligations concerning non-disclosure of Confidential Information contained in the above clauses shall commence on the Effective Date and shall continue for five (5) years from the date of each disclosure, unless otherwise agreed between the parties in writing, where after such obligations shall forthwith terminate.

8 No Violation

8.1 Each party represents that its compliance with the provisions of this agreement will not violate any duty which such party may have towards any third party, including obligations concerning the provision of services to others, confidentiality of information and assignment of inventions, ideas, patents or copyright.

9 Breach

9.1 It is acknowledged that the breach of this agreement by the Receiving Party would cause the Disclosing Party irreparable injury not compensable in monetary damages alone. Accordingly, in the event of a breach, or a threat of a breach, the Disclosing Party, in addition to its other remedies, is entitled to a restraining order, preliminary injunction or similar relief so as to specifically enforce the terms of this agreement or prevent, cure or reduce the adverse effects of the breach.

10 DOMICILIUM CITANDI ET EXECUTANDI

10.1 The Parties hereto respectively choose as their *domicilium citandi et executandi* for all purposes of, and in connection with this agreement, the physical addresses and contact details stated herein.

11 Notices

11.1 Any Notice to be given hereunder shall be given in writing and may be given either personally or may be sent by post or facsimile and addressed to the relevant party at its *domicilium citandi et executandi* address as chosen herein. Any notice given by post shall be deemed to have been served on the expiry of 7 (seven) working days after same is posted by recorded delivery post or air mail. Any notice delivered personally or sent by facsimile shall be deemed to have been served at the time of delivery or sending.

12 Governing Law and Jurisdiction

12.1 This agreement will be governed and construed by the laws of the Republic of South Africa and the Parties hereby submit to the exclusive jurisdiction of the South African courts to hear any dispute

13 General

13.1 This agreement comprises the entire agreement between the parties concerning the subject matter and supersedes all prior oral and written agreements between them.

13.2 No waiver, alteration or cancellation of any of the provisions of the Agreement shall be binding unless made in writing and signed by the party to be bound.

13.3 The parties hereby warrant that the officials signing this agreement have the power to do so on behalf of the parties.

13.4 No public announcement, such as a media release, or disclosure beyond those disclosures authorised for Confidential Information hereunder may be made by either party concerning this agreement without the prior written approval of the other party.

13.5 Neither party is, by virtue of this agreement, authorised to use the name, logo(s) or trademarks of the other in connection with any advertising, publicity, marketing or promotional materials or activities, or for any other purpose whatsoever, without the prior written consent of the other party. For purposes of this clause, it is also recognised that, under the provisions of section 15 (1) of the Merchandise Marks Act, Act No 17 of 1941 of the Republic of South Africa, the use of the abbreviation of the name of the Council for Scientific and Industrial Research, "WNNR" and CSIR, is prohibited in connection with any trade, business, profession or occupation or in connection with a trade mark, mark or trade description applied to goods, other than with the consent of the CSIR.

13.6 Both Parties shall remain free to use, in the normal course of its business, its general knowledge, skills and experience incurred before, during or after the discussions envisaged hereunder. (To this end, it is also recorded that nothing in this Agreement shall be construed as constituting an exclusive arrangement between the parties and both Parties shall remain free to explore market opportunities in the Field, unless otherwise agreed to in writing in a subsequent agreement.)

**Annexure F
Mutual Non-Disclosure Agreement**

ANNEXURE F: MUTUAL NDA

14 Parties to the NDA

THE CSIR, a statutory council, duly established under Act 46 of 1988,

and

The Bidder (Name).....

Company registration number:....., with

limited liability duly incorporated under the applicable laws of the Republic of South

Africa herein represented by

in his/her capacity as

and he/she being duly authorised thereto.

15 Contact Details for Purposes of Clause 10:

15.1 The CSIR

Physical Address:

Meiring Naude Road

Brummeria

Pretoria

0002

Postal Address:

PO BOX 395

Pretoria

0001

Email: Tender@csir.co.za

The Bidder (Name).....

Physical Address:

Postal Address:

Email:

16 Signature (Bidder):

SIGNED ON THIS THE.....DAY OF.....AT..... IN

THE PRESENCE OF THE FOLLOWING WITNESSES:

1.

2.

.....

CSD REPORT
FOR
RFQ 6401 13/11/2024

**The Supply and installation of occupancy sensors at
Cofimvaba science**



CSD REGISTRATION REPORT

SUPPLIER IDENTIFICATION

Supplier number	MAAA0846069	Total annual turnover	R10 million or less; or
Is supplier active?	Yes	Financial year start date	01 Mar 2020 00:00:00:000
Supplier type	CIPC Company	Registration date	31 May 2019 00:00:00:000
Supplier sub-type	Private Company (Pty)(Ltd)	Created by	info@suretyworx.co.za
Legal name	SURETYWORX	Created date	24 Oct 2019 11:02:49:000
Identification type	South African Company/Close Corporation Registration Number	Edit by	csd.reverifybatch@treasury.gov.za
Government breakdown	Private Companies (Pty) (Ltd)	Edit date	07 Nov 2024 11:37:23:533
Business status	In Business	Restricted Supplier	No
Country of origin	South Africa	Restricted Director	No
South African company/CC registration number	2019/257077/07	Government Employee	No
Have Bank Account	Yes		

SUPPLIER INDUSTRY CLASSIFICATION INFORMATION

INDUSTRY CLASSIFICATION 1			
Main group	Electricity, gas, steam and air conditioning supply		
Division	Electricity, gas, steam and air conditioning supply	% share of annual turnover	15.00
INDUSTRY CLASSIFICATION 2			
Main group	Construction		
		Core industry	Construction of buildings (for erection of complete prefabricated constructions from self-manufactured parts not of concrete, see divisions 16 and 25)
Division	Construction of buildings (for erection of complete prefabricated constructions from self-manufactured parts not of concrete, see divisions 16 and 25)	% share of annual turnover	50.00
Division	Specialised construction activities	% share of annual turnover	35.00

SUPPLIER CONTACT INFORMATION





CSD REGISTRATION REPORT

CONTACT 1

Contact type	Bid Office	Telephone number	076 700 9235
Is this your preferred Contact?	Yes	Cellphone number	076 700 9235
Name(s)	Kesava	Fax number	086 628 6388
Surname	Pillay	Website address	www.suretyworx.co.za
Identification type	South African Identification Number	Do you want this contact to also be a CSD user ?	Yes
Prefer communication via cellphone	Yes	Created by	info@suretyworx.co.za
Prefer communication via email	Yes	Created date	24 Oct 2019 11:02:51:217
Prefer communication via telephone	Yes	Edit by	info@suretyworx.co.za
Email address	info@suretyworx.co.za	Edit date	11 Mar 2022 07:55:47:590

SUPPLIER ADDRESS INFORMATION

ADDRESS 1

Is this a preferred address?	Yes	Ward Number	23 - [Removed]
Address line 1	40 Frelon Road	Country	South Africa
Address line 2	Imapala Park	This address S/A postal	Yes
Suburb	Bartlett	Created by	info@suretyworx.co.za
Province	Gauteng	Created date	24 Oct 2019 11:02:51:200
Municipality	Ekurhuleni	Edit by	info@suretyworx.co.za
City	Boksburg	Edit date	05 Aug 2024 18:37:48:140
Postal code	1459		

SUPPLIER BANK ACCOUNT

BANK ACCOUNT 1

Account type	Current Accounts	Created date	12 Nov 2019 14:15:05:000
Bank	FIRST NATIONAL BANK	Edit by	csd.safetynetbatchdownload@treasury.gov.za
Branch number	250655	Edit date	13 Nov 2019 12:00:17:037
Branch name	BRANCH 560	Bank Verification Status	Verification Succeeded
Account number	62813298058	Foreign Bank Account	No





CSD REGISTRATION REPORT

Account holder	SURETYWORX (PTY) LTD	Is the identifier linked at the bank	Yes
Is this a preferred account?	Yes	Is this a Shared Funding Account	No
Active start date	16 Aug 2019 10:30:08:000	Funding Partner(s)	
Created by	info@suretyworx.co.za		

TAX INFORMATION

Income tax number	9945944164	Would you like to receive notifications?	Yes
VAT number	4580289546	Overall Tax Status	Tax Compliant
Is this supplier a VAT vendor?	Yes	Created by	info@suretyworx.co.za
PAYE number	7090817331	Created date	24 Oct 2019 11:02:52:793
Are you Registered with SARS?	Yes	Edit by	csd.reverifybatch@treasury.gov.za
Last validation date	21 Nov 2024 13:46:00:000	Edit date	09 Oct 2024 05:12:31:000

ACCREDITATION INFORMATION

ACCREDITATION 1			
Accreditation body	CIDB - Construction Industry Development Board	Created by	csd.reverifybatch@treasury.gov.za
Accreditation number	10218057	Created date	09 Jun 2022 16:11:32:580
Assesment Date	27 Jan 2023 00:00:00:000	Edit by	csd.reverifybatch@treasury.gov.za
Expiry date	27 Jan 2026 00:00:00:000	Edit date	21 Nov 2024 13:45:49:330
Accreditation status	Active	Verification status	Verified by CIDB
Potentially emerging	Yes	Last verification date	21 Nov 2024 13:45:49:330
Grading	1CE; 1EP; 1ME; 1SG; 1SN; 1SO; 1SQ; 2GB;	Code for class of work	CE - Civil Engineering; EP - Electrical Engineering Works — Infrastructure; GB - General Building; ME - Mechanical Engineering; SG - Glazing curtain walls and shop fronts; SN - Waterproofing of basements, roofs and walls using specialist systems; SO - Water supply and drainage for buildings (wet services, plumbing); SQ - Steel security fencing or precast concrete;
Grade	R1 000 000; R500 000;		





CSD REGISTRATION REPORT

B-BBEE INFORMATION

Are you an empowering supplier	Yes	Accept and understand the content of the affidavit	Yes
% Owned by black people	100.00	Commissioner of Oath	MALOSE THUBAPAGALE
% Owned by black people who are women	90.00	Date affidavit signed by commissioner of oath	03 Jun 2024 00:00:00:000
% Owned by black people who are youth	51.00	Affidavit expiry date	02 Jun 2025 00:00:00:000
% Owned by black people with disabilities	0.00	Created by	info@suretyworx.co.za
% Owned by black who are unemployed	0.00	Created date	24 Oct 2019 11:02:53:277
% Owned by black people who are military veteran	0.00	Edit by	info@suretyworx.co.za
% Owned by black people living in rural or underdeveloped areas	0.00	Edit date	27 Sep 2024 05:25:55:603
Status	Active	Verification Status	Manual Verification Required

OWNERSHIP INFORMATION

CSD can only verify the youth category of persons for South African citizens. It is the responsibility of an organ of state supply chain practitioner to obtain supporting documentation to verify the ownership information of this supplier.

Owner s name and surname Legal name	Owner s Identification number	RSA Citizen	Ethnic group	Gender	Ownership %	Youth	Disabled	Military	Rural	Township
KESAVA PILLAY	8901105034087	Yes	Indian	Male	10.00%	Yes	No	No		
EVASHINI PILLAY	8610110139084	Yes	Indian	Female	49.00%	No	No	No		
SHANDY PILLAY	9002010346085	Yes	Indian	Female	41.00%	Yes	No	No		
Total					100.00%					

CATEGORY OF PERSONS BASED ON OWNERSHIP

Owned by black people	100.00%
Owned by black people who are youth	51.00%
Owned by black people who are women	90.00%
Owned by people	100.00%
Owned by who are youth	51.00%
Owned by people who are women	90.00%

DIRECTORS /MEMBERS / OWNERS INFORMATION

DIRECTOR/MEMBER

1

Director type	Director,Owner	Owner youth	Yes
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CSD REGISTRATION REPORT

Director status	Active	Owner person with disabilities	No
Name(s)	KESAVA	Owner military veteran	No
Surname	PILLAY	Created by	info@suretyworx.co.za
Country	South Africa	Created date	28 Jul 2019 19:00:22:000
Identification type	South African Identification Number	Edit by	csd.reverifybatch@treasury.gov.za
South African identification number	8901105034087	Edit date	08 Aug 2024 04:42:02:000
Work permit	0000000	Restricted Director	No
Appointment date	31 May 2019 00:00:00:000	Restriction Last Verification Date	21 Nov 2024 13:45:48:593
Email address	KESAVAPILLAY@YAHOO.COM	Government Employee	No
Cellphone number	0767009235	Government Employee Last Verification Date	21 Nov 2024 13:45:48:453
Owner	Yes	SA identification number Verified	Yes
Ownership %	10.00%	SA identification number verification date	21 Nov 2024 13:45:48:517
Living areas of owner	Ekurhuleni, Boksburg North	Ownership verification status	Verified by CIPC
Owner's ethnic group	Indian	Ownership last verification date	01 Jan 1900 00:00:00:000
Owner's gender	Male	Companies involved in	MAAA0576446; MAAA0709578;

DIRECTOR/MEMBER 2

Director type	Director, Owner	Owner youth	No
Director status	Active	Owner person with disabilities	No
Name(s)	EVASHINI	Owner military veteran	No
Surname	PILLAY	Created by	csd.reverifybatch@treasury.gov.za
Country	South Africa	Created date	20 May 2024 19:51:43:000
Identification type	South African Identification Number	Edit by	csd.reverifybatch@treasury.gov.za
South African identification number	8610110139084	Edit date	08 Aug 2024 04:42:04:000
Work permit	0000000	Restricted Director	No
Appointment date	20 May 2024 00:00:00:000	Restriction Last Verification Date	21 Nov 2024 13:45:48:610
Email address	ELAINE@TEAM-GROUP.CO.ZA	Government Employee	No
Cellphone number	0627497490	Government Employee Last Verification Date	21 Nov 2024 13:45:48:470
Owner	Yes	SA identification number Verified	Yes
Ownership %	49.00%	SA identification number verification date	21 Nov 2024 13:45:48:533
Living areas of owner	Ekurhuleni, Alberton SP	Ownership verification status	Verified by CIPC





CSD REGISTRATION REPORT

Owner's ethnic group	Indian	Ownership last verification date	01 Jan 1900 00:00:00:000
Owner's gender	Female		
DIRECTOR/MEMBER 3			
Director type	Director,Owner	Owner youth	Yes
Director status	Active	Owner person with disabilities	No
Name(s)	SHANDY	Owner military veteran	No
Surname	PILLAY	Created by	csd.reverifybatch@treasury.gov.za
Country	South Africa	Created date	20 May 2024 19:51:43:000
Identification type	South African Identification Number	Edit by	csd.reverifybatch@treasury.gov.za
South African identification number	9002010346085	Edit date	08 Aug 2024 04:42:06:000
Work permit	0000000	Restricted Director	No
Appointment date	20 May 2024 00:00:00:000	Restriction Last Verification Date	21 Nov 2024 13:45:48:610
Email address	MARYL@TEAM-GROUP.CO.ZA	Government Employee	No
Cellphone number	0603426200	Government Employee Last Verification Date	21 Nov 2024 13:45:48:470
Owner	Yes	SA identification number Verified	Yes
Ownership %	41.00%	SA identification number verification date	21 Nov 2024 13:45:48:563
Living areas of owner	Ekurhuleni, Boksburg East	Ownership verification status	Verified by CIPC
Owner's ethnic group	Indian	Ownership last verification date	01 Jan 1900 00:00:00:000
Owner's gender	Female	Companies involved in	MAAA0815031;

Tips and Frequently Asked Questions (FAQ)





CSD REGISTRATION REPORT

Identifier

CSD cannot electronically verify the identity of a supplier other than a South African Individual / Sole Proprietor (through Home Affairs) or a company registered at the Companies and Intellectual Property Commission (CIPC). For this reason, a disclaimer is displayed for supply chain practitioners to obtain supporting documentation to verify the identity and legitimacy of a supplier in these cases.

Bank

For help on how to resolve bank failures click here: [I received an email stating the bank information I captured on the CSD was sent for bank account validation and could not be validated. The response received from the bank contains an error message.](#)
The various possible error messages received from the bank are highSemiBolded in red. Search for the applicable message and follow the detailed steps associated with that error message.

Tax

Tax Compliance Status

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [What should a supplier do if the tax status on CSD differ from the tax clearance certificate?](#)

Tax Compliance Expiry Date

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [How does CSD determine the tax compliance expiry date?](#)

CIPC

Should the director/member information reflected on the CIPC registration report differs to that reflected on CSD for help click here: [The active Directors/Members are not being populated on the CSD Directors/Members screen as they appear at CIPC. how can I rectify this?](#)

State Employee

For more information pertaining to government employment status click here: [Will there be verification done to identify if a supplier is a government employee?](#)

BBBEE

CSD does not automatically verify all certificate information with the various accreditation bodies. Organs of State are required, where not automatically verified by CSD, to manually verify this information with the applicable accreditation body as per current policies and procedures. Expired certificate information do not reflect on the report.

RESTRICTION

Restricted Supplier - A supplier is restricted by using the identification number of the entity e.g. CIPC registration -, trust -, Social Development non-profit -, South African ID -, Foreign company registration number or ID number. If there is more than one CSD Supplier profile registered on CSD with the same entity identification number, all those related supplier profiles will be restricted.

Restricted Director - A director/owner is an individual person and is restricted by using the South African ID or Foreign ID number. If a director belongs to different companies and has been restricted, the director will reflect as restricted in all companies where identification number is detected.

Restricted Suppliers & Directors are listed on CSD under Help - [Am I restricted?](#)

The CSD does not automatically verify foreign company registration number, international securities identification number, foreign identification numbers, foreign passport numbers, work permit numbers, foreign bank accounts, B-BBEE, demographic and accreditation information. Organs of State are required to manually verify this information with the applicable verification institutions as per their current policies and procedures.





CSD REGISTRATION REPORT



QUOTE
FOR
RFQ 6401 13/11/2024

**The Supply and installation of occupancy sensors at
Cofimvaba science**

Annexure B
Pricing Schedule

Item No	Description of the work	Quantity	Unit Price (VAT Excl.)	Total Price (VAT Incl.)
1	Occupancy sensors	4	1950-00	7800-00
2	Software subscription (2 years)	1	4000-00	4000-00
3	Other required connection hardware (mounting, cabling, trunking, power supply)	1	18000-00	18000-00
4	Installation labour	1	12000-00	12000-00
5	Disbursements (including travel and accommodation)	1	12000-00	12000-00
Subtotal				53800-00
Contingency Sum (5%)				2690-00
Total Price (VAT Excl.)				56490-00
VAT (15%)				8475-50
Total Price (VAT Incl.)				64965-50

**Annexure C
Standard Bidding Document (SBD) 1**

PART A: INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE CSIR					
BID NUMBER:	RFQ 6401/13/11/2024	CLOSING DATE:	13/11/2024	CLOSING TIME:	16H30
DESCRIPTION	Supply and installation of occupancy sensors at Cofimvaba science centre in Cofimvaba at the Eastern Cape.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
The CSIR requires that all tender submissions be submitted electronically to tender@csir.co.za . Should tender file size exceed 25MB, bidders submit tender in multiple emails. Use the tender number RFQ 6401/13/11/2024 and description of the tender as the subject on your email.					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Supply Chain Management		CONTACT PERSON	Supply Chain Management	
TELEPHONE NUMBER	N/A		TELEPHONE NUMBER	N/A	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	tender@csir.co.za		E-MAIL ADDRESS	tender@csir.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER	Suretyworx (PTY) LTD				
POSTAL ADDRESS	1 Mogg Avenue, Glenvista, Johannesburg				
STREET ADDRESS	1 Mogg Avenue, Glenvista, Johannesburg				
TELEPHONE NUMBER	CODE		NUMBER	0604214633	
CELLPHONE NUMBER	076 700 9235				
FACSIMILE NUMBER	CODE		NUMBER	086 628 6388	
E-MAIL ADDRESS	info@suretyworx.co.za				
VAT REGISTRATION NUMBER	4580289546				
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:	2954E14249	OR	CENTRAL SUPPLIER DATABASE No:	MAAA 0846069
1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> NO [IF YES ENCLOSE PROOF]		2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> NO [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?					<input type="checkbox"/> YES
<input checked="" type="checkbox"/> NO					N/A
DOES THE ENTITY HAVE A BRANCH IN THE RSA?					<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO











Evaluation_Matrix_80-20 RFQ 6401 Occupancy sensors-Cofimvaba

Final Audit Report

2024-11-22


Created:	2024-11-21
By:	Jane Mahlangu (jmahlangu3@csir.co.za)
Status:	Signed
Transaction ID:	CBJCHBCAABAA11XJLNXO414KKZyg9TiL_JGUFi4cAJ6J

"Evaluation_Matrix_80-20 RFQ 6401 Occupancy sensors-Cofimvaba" History


-  Document created by Jane Mahlangu (jmahlangu3@csir.co.za)
2024-11-21 - 18:01:23 GMT - IP address: 146.64.215.75
-  Jane Mahlangu (jmahlangu3@csir.co.za) authenticated with Adobe Acrobat Sign.
2024-11-21 - 18:58:49 GMT
-  Document e-signed by Jane Mahlangu (jmahlangu3@csir.co.za)
Signature Date: 2024-11-21 - 18:58:49 GMT - Time Source: server- IP address: 146.64.215.75
-  Document emailed to Billy Masela (bmasela@csir.co.za) for signature
2024-11-21 - 18:58:52 GMT
-  Billy Masela (bmasela@csir.co.za) authenticated with Adobe Acrobat Sign.
2024-11-22 - 08:07:53 GMT
-  Document e-signed by Billy Masela (bmasela@csir.co.za)
Signature Date: 2024-11-22 - 08:07:53 GMT - Time Source: server- IP address: 146.64.215.72
-  Document emailed to Coralie van Reenen (cvreenen@csir.co.za) for signature
2024-11-22 - 08:07:56 GMT
-  Coralie van Reenen (cvreenen@csir.co.za) authenticated with Adobe Acrobat Sign.
2024-11-22 - 10:37:20 GMT
-  Document e-signed by Coralie van Reenen (cvreenen@csir.co.za)
Signature Date: 2024-11-22 - 10:37:20 GMT - Time Source: server- IP address: 41.121.57.42
-  Document emailed to Taelo Molabe (tmolabe@csir.co.za) for signature
2024-11-22 - 10:37:23 GMT

 Email viewed by Taelo Molabe (tmolabe@csir.co.za)


2024-11-22 - 10:42:40 GMT - IP address: 146.64.81.209

 Taelo Molabe (tmolabe@csir.co.za) authenticated with Adobe Acrobat Sign.


2024-11-22 - 11:09:07 GMT

 Document e-signed by Taelo Molabe (tmolabe@csir.co.za)


Signature Date: 2024-11-22 - 11:11:28 GMT - Time Source: server- IP address: 146.64.81.209

 Document emailed to peta de jager (pdejager@csir.co.za) for signature

2024-11-22 - 11:11:31 GMT

 peta de jager (pdejager@csir.co.za) authenticated with Adobe Acrobat Sign.

2024-11-22 - 12:11:45 GMT

 Document e-signed by peta de jager (pdejager@csir.co.za)

Signature Date: 2024-11-22 - 12:11:45 GMT - Time Source: server- IP address: 146.64.104.16

 Agreement completed.

2024-11-22 - 12:11:45 GMT

Taleo Molabe
CSIR
Office A308, Building 2, Meiring Naude Road
Brummeria, Pretoria, Gauteng 0184
South Africa

Date January 17, 2025

To Whom It May Concern:

Subject: Confirmation of Original Equipment Manufacturer (OEM)

This letter confirms that Terabee, located at 55 rue August Piccard Batiment C, 01630 Saint-Genis-Pouilly, France, is the Original Equipment Manufacturer (OEM) of the Terabee Occupancy Counting sensor reference TB-POC-POE-W.

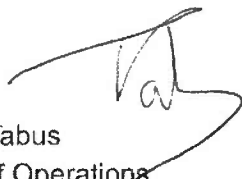
We hereby declare and confirm that:

- Terabee designs, engineers, and manufactures the Occupancy Counting sensor at our production facilities in France.
- We are not an importer or reseller of this product. The entire manufacturing process, from design to final assembly, is carried out by our company.
- Terabee holds all intellectual property rights, patents, and trademarks associated with the Occupancy Counting sensor.
- We maintain full quality control over the production process and adhere to all applicable industry standards and regulations in the manufacturing of this product.
- Terabee provides direct warranty support and after-sales service.

This letter attests to our status as the genuine OEM for the Occupancy Counting sensor.

If you require any further information or verification, please do not hesitate to contact us.

Sincerely,



Frédéric Tabus
Director of Operations
Terabee











Tender cancelation request form - RFQ 6401 13_11_2024


Final Audit Report


2025-01-27


Created:	2025-01-27
By:	Jane Mahlangu (jmahlangu3@csir.co.za)
Status:	Signed
Transaction ID:	CBJCHBCAABAA3pTy8Nk5K9_eUIKS49eK_8_3dFjaFKna


"Tender cancelation request form - RFQ 6401 13_11_2024" History


-  Document created by Jane Mahlangu (jmahlangu3@csir.co.za)
2025-01-27 - 10:28:56 GMT - IP address: 146.64.215.74
-  Jane Mahlangu (jmahlangu3@csir.co.za) authenticated with Adobe Acrobat Sign.
2025-01-27 - 10:34:38 GMT
-  Document e-signed by Jane Mahlangu (jmahlangu3@csir.co.za)
Signature Date: 2025-01-27 - 10:34:38 GMT - Time Source: server- IP address: 146.64.215.74
-  Document emailed to Taelo Molabe (tmolabe@csir.co.za) for signature
2025-01-27 - 10:34:41 GMT
-  Email viewed by Taelo Molabe (tmolabe@csir.co.za)
2025-01-27 - 10:36:09 GMT - IP address: 146.64.81.209
-  Taelo Molabe (tmolabe@csir.co.za) authenticated with Adobe Acrobat Sign.
2025-01-27 - 10:40:34 GMT
-  Document e-signed by Taelo Molabe (tmolabe@csir.co.za)
Signature Date: 2025-01-27 - 10:42:14 GMT - Time Source: server- IP address: 146.64.81.209
-  Document emailed to Billy Masela (bmasela@csir.co.za) for signature
2025-01-27 - 10:42:17 GMT
-  Billy Masela (bmasela@csir.co.za) authenticated with Adobe Acrobat Sign.
2025-01-27 - 10:45:46 GMT
-  Document e-signed by Billy Masela (bmasela@csir.co.za)
Signature Date: 2025-01-27 - 10:45:46 GMT - Time Source: server- IP address: 146.64.215.73


 Document emailed to peta de jager (pdejager@csir.co.za) for signature
2025-01-27 - 10:45:49 GMT


 Email viewed by peta de jager (pdejager@csir.co.za)
2025-01-27 - 10:47:23 GMT - IP address: 146.64.104.16


 peta de jager (pdejager@csir.co.za) authenticated with Adobe Acrobat Sign.
2025-01-27 - 10:48:53 GMT

 Document e-signed by peta de jager (pdejager@csir.co.za)
Signature Date: 2025-01-27 - 10:48:53 GMT - Time Source: server- IP address: 146.64.104.16

 Document emailed to Nokuthula Mguni (NMguni@csir.co.za) for signature
2025-01-27 - 10:48:56 GMT

 Nokuthula Mguni (NMguni@csir.co.za) authenticated with Adobe Acrobat Sign.
2025-01-27 - 11:29:01 GMT

 Document e-signed by Nokuthula Mguni (NMguni@csir.co.za)
Signature Date: 2025-01-27 - 11:29:01 GMT - Time Source: server- IP address: 146.64.81.209

 Agreement completed.
2025-01-27 - 11:29:01 GMT