

Request for Proposals (RFP)

Digital Doorway refurbishments, installations, and connectivity

RFP No. 3487/05/11/2021

Date of Issue	Friday, 22 October 2021	
Closing Date for Submissions	Friday, 05 November 2021 by 16h30	
Electronic submission	Email: tender@csir.co.za If the size of the documents exceed 30MB, send multiple emails. Use the tender number and description as the subject on the email.	
Enquiries	Strategic Procurement Unit	E-mail: tender@csir.co.za
Closing date for queries:	Friday, 29 October 2021	
CSIR business hours	08h00 – 16h30	
Category	Computer Equipment	

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Glossary

Abbreviation	Term	Description
CSIR	Council for Scientific and Industrial Research	A statutory body established in terms of Scientific Research Council Act 46 of 1988, as amended
DD	Digital Doorway	The DD initiative provides a mechanism for unassisted learning to allow a user to become functionally computer literate. A variety of configurations of DD computer systems in the form of containers, ICT labs and school media servers are deployed across South Africa.

SECTION A – TECHNICAL INFORMATION

1 INTRODUCTION

The Council for Scientific and Industrial Research (CSIR) is one of the leading scientific research and technology development organisations in Africa. In partnership with national and international research and technology institutions, CSIR undertakes directed and multidisciplinary research and technology innovation that contributes to the improvement of the quality of life of South Africans. The CSIR's main site is in Pretoria while it is represented in other provinces of South Africa through regional offices.

This document provides a brief context of the project to which this Request For Proposal (RFP) refers, and describes the general terms and conditions to which all bidders must comply.

2 BACKGROUND

For more than a decade the CSIR – through the then Meraka Institute (now NextGEN Enterprises and Institutions) – pursued the goal of making a fundamental difference to computer literacy and associated skills through the development and use of the Digital Doorway (DD). The DD initiative is underpinned by the concept of people's inherent cognitive ability to teach themselves computer-related skills with minimal external intervention. It provides a mechanism for unassisted learning to allow a user to become functionally computer literate. Deployment of a variety of configurations of DD computer systems in the country is enabling communities to learn through experimentation. To date, CSIR has deployed multiple DD containers, ICT labs (ICT Centres) and school media servers country-wide. Descriptions for the different type of implementations are provided below.

a. Solar-powered Container Digital Doorway

The Container Digital Doorway (DD) is a unique invention of the CSIR comprising specialized, ruggedised computer equipment, housed in a container powered by solar energy. User terminals, local content and Wi-Fi connectivity provide a computer and information learning experience for users. Figures below illustrate the container DD.



Figure 1: Container Digital Doorway outside view



Figure 2: Container Digital Doorway user terminal view

b. ICT Centre

An ICT Centre comprise a cabinet housing a media server, UPS, Switch and other equipment. User terminals are installed in ruggedised steel desks. Wi-Fi connectivity is provided. The number of user terminals varies from site to site.

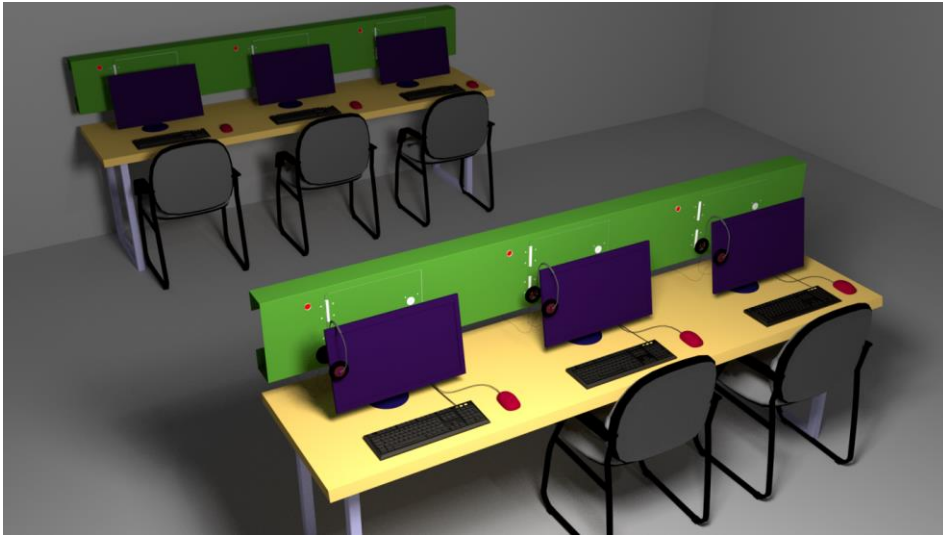


Figure 3: ICT Centre user terminal assemblies. Media server cabinet not shown.

c. Configuration of DD solution at a school

Schools' ICT setup comprises a cabinet housing a media server, UPS, Switch and other equipment inside the cabinet. Users connect to WiFi via mobile devices. Wi-Fi connectivity is provided and interfaces with a local content server. Outdoor Access Points (APs) are provided.



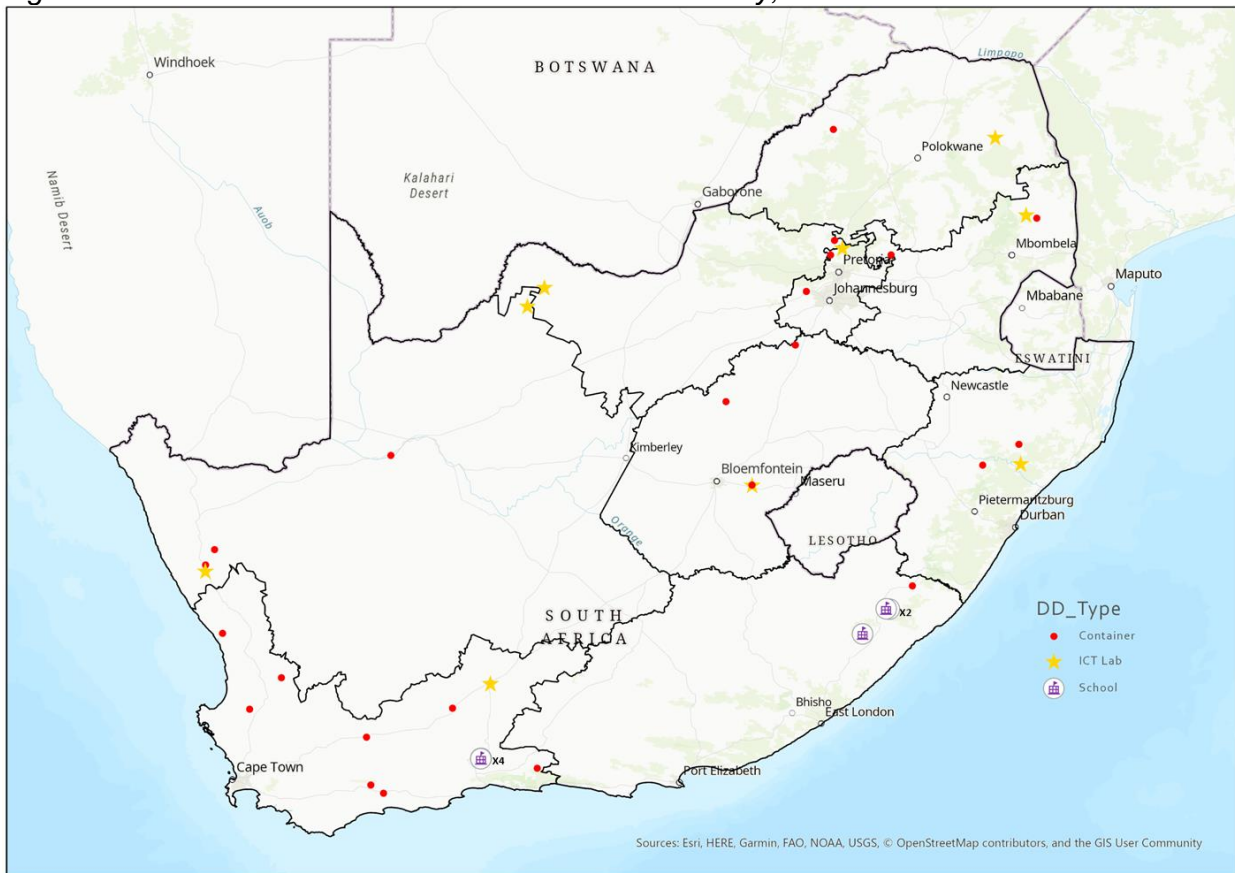
Figure 4: School Media Cabinet

This document describes the general terms and conditions to which all bidders must comply.

3 INVITATION FOR PROPOSAL

Proposals are hereby invited for the provision of the services for CSIR of installation and refurbishment at 36 sites comprising Container DDs, ICT Centres and DD solutions at schools. Figure 5 indicates the distribution of DD implementations and ICT centres across the country that will be addressed by this RFP.

Figure 5: Distribution of DD installations across this country, relevant for this RFP



4 REQUIREMENT LEVEL KEYWORDS

4.1 To eliminate ambiguity, bidders are to interpret the meaning of technical requirements using the keywords; "must", "must not", "required", "shall", "shall not", "should", "should not", "recommended", "may", and "optional", as defined by the IETF RFC (Request For Comments) document designated as RFC2119. Refer to Annexure A (Technical Requirements) for detailed description of the keywords.

5 PROPOSAL SPECIFICATION

5.1 All proposals must be responsive to the specification in this enquiry. All information explicitly requested must be provided or annotated “Not Applicable”, if it does not apply. Additional information may be provided, as the tenderer sees fit, but no information explicitly requested may be omitted. Proposals that do not comply with this requirement for responsiveness will be disqualified.

5.2 CSIR requests bidders to provide the following services at 36 sites (*Table 1* indicates approximate final locations) as stated in the Technical Requirements (Annexure A):

- 22 Container Digital Doorway installations, upgrades and/or relocations;
- Seven (7) ICT centre installations, upgrades and/or relocations;
- Seven (7) DD solutions at schools’ server upgrades;
- LTE connectivity at all 36 sites;
- Monthly recharge of SIM cards for all 36 sites;
- Ongoing maintenance of the installations at all 36 sites, including site inspections, maintaining connectivity, and providing status reports of the sites (22 Container DDs, 7 ICT centres and 7 schools); and
- Site inspections to all 36 sites on a quarterly basis.

Table 1: DD implementation locations

Name	Prov	Latitude	Longitude
Location of Container DDs			
Wupperthal	WC	-32.2770320	19.2140400
Keatesdrift Fabeni	KZN	-28.8545843	30.5073459
LED Centre (Wesselsbron)	FS	-27.8325371	26.3728789
Lillydale-A Health Centre	MP	-24.8784140	31.3791100
Matjiesfontein Community Hall	WC	-33.234484	20.584477
Goodhope Information Centre	MP	-25.469637	29.032737
Winterveldt	GP	-25.4713700	28.0579300
2228 Mosate Section	NW	-25.236894	28.121115
Beaufort West Youth Hub Container	WC	-32.3693690	22.5808740
Master Nakedi	FS	-26.9213080	27.4909400
Mokurwanyane Thusong Centre	LIM	-23.4496467	28.1034179
Nkungumathe Youth Centre	KZN	-28.5198743	31.0908601

Name	Prov	Latitude	Longitude
Seda Alfred Nzo	EC	-30.7984021	29.3758397
Bo-Piket	WC	-32.784397	18.701869
Haarlem	WC	-33.7348000	23.3334885
Leeu-Gamka	WC	-32.768067	21.969114
Slangrivier	WC	-34.13732	20.857883
Suurbraak	WC	-34.004632	20.653622
Thabanchu1	LIM	-23.4153970	28.8869390
Thabanchu2	LIM	-24.544694	30.67357
Ebenhauzer FPSU	NC	-30.214238	18.13731
Eksteenkuil FPSU	NC	-30.461835	17.992881
Location of ICT Labs			
Agincourt_ICT_Lab	MP	-24.824199	31.208555
Beaufort West Youth Hub ICT Centre	WC	-32.369117	22.580566
Nkandla_ICT_Lab	KZN	-28.8307483	31.1205808
Dzumeri	LIM	-23.576166	30.710698
Hammanskraal	GP	-25.358044	28.249472
Thaba 'Nchu	FS	-29.174943	26.794338
Tseng	NC	-25.992057	23.451450
Heuningvlei FPSU	NC	-26.463234	23.085702
Location of DD solutions at schools			
Dysseldorp_Primary	WC	-33.5756000	22.4315000
Dysseldorp_Secondary	WC	-33.5767000	22.4259000
PJ Badenhorst	WC	-33.5744000	22.4310000
St_Konrad_Primary_School	WC	-33.5798960	22.4266770
Lugongqozo	EC	-31.1728085	29.0045400
Mkambeni	EC	-31.1686000	28.9518000
Tabase_ICTLab	EC	-31.5695000	28.5732000

5.3 The outcome will entail fully upgraded Container Digital Doorways, ICT Centres and DD solutions at schools, installed at identified sites, tested, and their functionality demonstrated and handed over to the user representatives on sites. Some of the Container Digital Doorways require relocation. Refer to Annexure A for details. The outcome will also include LTE connectivity, installed and maintained at sites for a two-year period. Sites will be inspected quarterly. These deliverables are subject to acceptance testing and sign-off by the CSIR.

- 5.4 Bidders who intend to bid for this RFP must complete the Technical Compliance Matrix (Annexure B).
- 5.5 Bidders must provide a schedule with timelines for the delivery of work as described in Annexure A.
- 5.6 Structure of this RFP:
- 5.6.1 This document consists of a main RFP document and four (4) Annexures. i.e. Annexure A – Technical requirements, Annexure B – Technical compliance matrix, Annexure C – Pricing Schedule and Annexure D – Returnable Documents Checklist
- 5.6.2 Bidders must provide all the documentation requested in the main RFP once only. The Technical and Price responses must not be included in the main RFP, but in respective Technical and pricing matrices as per the bid file structure in **Table 3** of this document.
- 5.6.3 Refer to Section 10 below for details on how the bidders must structure their responses.
- 5.7 The winning bidder(s) may be required to attend compulsory training on how to undertake the installations.
- 5.8 The successful bidder(s) will be supervised by the CSIR throughout the project.
- 5.9 Bidders must provide a schedule with timelines for the delivery of all work required by this RFP.

6 FUNCTIONAL EVALUATION CRITERIA

- 6.1 The bidder **must** complete the technical compliance matrix in full, which is a mandatory submission and is found in Annexure B. The technical compliance matrix will facilitate the technical evaluation of the proposed solution(s). Bidders who do not submit a completed matrix will not be evaluated.
- 6.2 Technical Requirements
- 6.2.1 The bidder must respond to the specific technical requirements of the project as detailed in *Annexure A - Technical Requirements*.

6.2.2 Proposals with technical points of less than the predetermined minimum overall percentage of **70%** and a score of less than **5** on any individual criteria as stated in the Technical Compliance Matrix spreadsheet (**Annexure B**) will be eliminated from further evaluation.

6.2.3 The evaluation of the technical detail of the proposal will be based on the following criteria in **Table 2**. There are different weights assigned to each criterion. A possible score of 0, 5 or 10 for each criterion. Some criteria shown below require full compliance to pass.

Table 2: Technical evaluation criteria

Technical Criteria		Weighting	Possible score
1	References of previous work on the rural ICT installation projects:	10%	
	Exact type of work done		10
	Similar work done in the past		5
	None		0
2	References of previous work on ICT Centres / ICT lab / School server setup, including project team experience:	10%	
	Exact type of work done		10
	Similar work done		5
	None		0
3	Past experience in transportation and relocation of ICT containers:	10%	
	Yes		
	No		10
4	Reference previous work on Solar Installations, including solar panels, batteries & Inverter installation & commissioning	10%	
	3 or more references		10
	1 or 2 reference		5
	None		0
5	References of previous work on Computer Network installations including making LAN Cables, validating IP addresses in Linux command line, testing connectivity between network elements	10%	
	All of the above		10
	Some of the above		5
	None		0
6	References of previous work on WiFi Access Point installations, including mounting, connecting, debugging & AP setup:	10%	
	Completed in ICT container and ICT lab environments		10

Technical Criteria		Weighting	Possible score
	Some evidence of such work		5
	None		0
7	References of previous work on commissioning a Raspberry Pi SBCs, Use of Raspberry Pi touchscreen navigation and troubleshooting faulty software and hardware	10%	
	All of the above		10
	Some of the above		5
	No experience		0
8	References of previous experience in panel wiring - including 230Vac & 24Vdc applications:	10%	
	Multiple projects		10
	Some evidence of experience in this regard		5
	None		0
9	Validated previous experience using a Linux terminal command line for running scripts, network diagnostics, using text editor, setting date/time and similar tasks:	10%	
	Proven track record		10
	Some evidence of work in this field		5
	None		0
10	Validated previous experience in handling transportation logistics – arranging transport, supervising loading and unloading of flatbed trailer etc:	10%	
	Similar work to this project		10
	Some experience in transportation logistics		5
	None		0
TOTAL		100%	100

6.2.4 Refer to **Annexure B** for the scoring sheet that will be used to evaluate technical compliance.

7 ELIMINATION CRITERIA

Proposals will be eliminated under the following conditions:

- Proposals submitted after the deadline;
- Proposals submitted at incorrect email address;
- Failure to submit a signed declaration form;

- Failure to complete the Technical Compliance Matrix in full;
- Failure to complete the Pricing Schedule.
- National Treasury Restricted Suppliers

8 NATIONAL TREASURY CENTRAL SUPPLIER DATABASE (CSD) REGISTRATION

Before any negotiations will start with the winning bidder it will be required from the winning bidder to:

- be registered on the National Treasury's Central Supplier Database (CSD). Registrations can be completed online at: www.csd.gov.za;
- provide the CSIR of their CSD registration number; and
- If no certificate can be provided, no points will be scored during the evaluation process.
- Provide valid original or certified copy of the B-BBEE Certificate issued by an accredited verification agency and bearing a SANAS logo; **or**
- Valid sworn affidavits made on dti designed templates; **or**
- dti issued sworn affidavit; **or**
- CIPC issued B-BBEE certificate

SECTION B – TERMS AND CONDITIONS

9 PROPOSAL SUBMISSION

In light of the Covid-19 pandemic, the CSIR requires that all tender submissions be submitted electronically. Should tender file size exceed 30 MB, bidders can submit tender in multiple emails. Use the tender number **3487/05/11/2021** and description of the tender as the subject on your email.

- 9.1 All proposals must be submitted at: tender@csir.co.za.
- 9.2 All proposals are to be clearly marked with the RFP number under the subject on each e-mail submission.
- 9.3 Proposals must consist of three parts, each of which is submitted in a separate e-mail package clearly marked with the RFP Number and the description of the tender:
- **PART 1:** General Terms, Conditions and Documentation: RFP No. **3487/05/11/2021**
 - **PART 2:** Technical Proposals, Technical Compliance Matrix: RFP No. **3487/05/11/2021**
 - **PART 3:** Pricing Proposals: RFP No. **3487/05/11/2021**

All response documentation must be provided in PDF except for the pricing schedule and evaluation matrix that must be provided in PDF and editable (e.g. Excel, etc.) format.

The bidder must follow the file structure in *Table 3* in the structuring of the tender documents.

Table 3: Bid file structure

RFP Section	Tender Response Documents
Part 1	Signed main RFP document (this document)
	Completed and duly signed Declaration of Interest Form
	Completed and signed Returnable documents checklist (Annexure D)
	Any other information the bidder wishes to submit. This information must not contain any pricing information, i.e. Part 3, or any information referenced in Part 2 of the submission.

Part 2	Technical Compliance Matrix (Annexure B)
	Project management related information
	References related information
	Any other technical information the bidder wishes to share as part of the technical submission. This information must not contain any pricing information (Part 3).
Part 3	Pricing Schedule (Annexure C)
	B-BBEE Certificate
	Completed SBD1 form
	Any other pricing information the bidder wishes to share as part of the pricing submission.
	This information must not contain any technical information i.e., Part 2 information.

9.4 Bidders must not embed files within other files, e.g. pdf file(s) embedded within a Word file.

9.5 Proposals submitted by companies must be signed by a person or persons duly authorised.

9.6 The CSIR will award the contract to qualified bidder(s) whose proposal is determined to be the most advantageous to the CSIR, taking into consideration the technical solution, price and B-BBEE.

10 TENDER PROGRAMME

The tender programme, as currently envisaged, incorporates the following key dates:

Table 4: Tender Programme

● Issue of tender documents:	Friday, 22 October 2021
● Compulsory Briefing session:	None
● Closing date for inquiries	Friday, 29 October 2021 by 16h30pm
● Closing / submission Date:	Friday, 05 November 2021 at 16h30pm
● Estimate appointment date of successful bidder:	Tuesday, 30 November 2021

• Estimated contract duration	60 months or 120 months
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11 DEADLINE FOR SUBMISSION

Proposals shall be submitted to tender@csir.co.za no later than the closing date of **Friday, 05 November 2021** by 16h30.

Where a proposal is not received by the CSIR by the due date and time via the stipulated email address, it will be regarded as a late tender. Late tenders will not be considered.

12 AWARDING OF TENDERS

12.1 Awarding of tenders will be published on the National Treasury e-tender portal and CSIR website. No letters of regret will be sent out.

13 EVALUATION PROCESS

13.1 Evaluation of proposals

All proposals will be evaluated for technical capability, price and B-BBEE. Based on the results of the evaluation process and upon successful negotiations, the CSIR will approve the awarding of the contract to successful bidder(s).

A two-phase evaluation process will be followed.

- The first phase includes the evaluation of the **elimination criteria** and **technical criteria**.
- The second phase includes the evaluation of **price** and **B-BBEE** status.

Pricing Proposals will only be considered after technical capability phase has been evaluated and accepted. Only proposals that achieved the specified minimum qualification scores for technical capability will be evaluated further using the preference points system.

13.2 Preference points system

The **80/20** preference point system will be used where 80 points will be dedicated to price and 20 points to B-BBEE status.

Bidders are encouraged to provide the CSIR with a certified copy of their B-BBEE certificate. If no certificate can be provided, no points will be scored during the evaluation process.

14 PRICING PROPOSAL

14.1 Pricing proposal must be cross-referenced to the respective sections in the Technical Proposal. Any options offered must be clearly labelled. Separate pricing must be provided for each option offered to ensure that pricing comparisons are clear and unambiguous.

14.2 Pricing Schedule Matrix (Annexure C) is a mandatory submission designed to facilitate evaluation. Separate pricing must be provided for each option offered to ensure that pricing comparisons are clear and unambiguous.

14.3 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.

14.4 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable.

14.5 Price should indicate the Rand/Dollar exchange rate and the cost of the forward cover valid for six (6) Months from the date of the proposal if applicable.

14.6 Only firm prices* will be accepted during the tender validity period. Non-firm prices** (including prices subject to rates of exchange variations) will not be considered.

* Firm price is the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax which, in terms of a law or regulation is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;

** Non-firm price is all prices other than "firm" prices.

14.7 Payment will be according to the CSIR Payment Terms and Conditions.

15 VALIDITY PERIOD OF PROPOSAL

14.1 Each proposal shall be valid for a minimum period of six (6) months calculated from the closing date.

16 APPOINTMENT OF SERVICE PROVIDER

16.1 The contract will be awarded to the bidder who scores the highest total number of points during the evaluation process, except where the law permits otherwise.

16.2 Appointment as a successful service provider shall be subject to the parties agreeing to mutually acceptable contractual terms and conditions. In the event of the parties failing to reach such agreement CSIR reserves the right to appoint an alternative service provider.

17 ENQUIRIES AND CONTACT WITH THE CSIR

Any enquiry regarding this RFP shall be submitted in writing to CSIR at tender@csir.co.za with “RFP No. **3487/05/11/2021** Digital Doorway refurbishments, installations, and connectivity” as the subject.

The closing date for the technical enquiries is **Friday 29 October 2021**. Responses to the enquiries may be published on the CSIR website under tenders before the closing date.

Any other contact with CSIR personnel involved in this tender is not permitted during the RFP process other than as required through existing service arrangements or as requested by the CSIR as part of the RFP process.

18 MEDIUM OF COMMUNICATION

All documentation submitted in response to this RFP must be in English.

19 COST OF PROPOSAL

Bidders are expected to fully acquaint themselves with the conditions, requirements and specifications of this RFP before submitting proposals. Each bidder assumes all risks for resource commitment and expenses, direct or indirect, of proposal preparation and participation throughout the RFP process. The CSIR is not responsible directly or indirectly for any costs incurred by bidders.

20 CORRECTNESS OF RESPONSES

- 20.1 The bidder must confirm satisfaction regarding the correctness and validity of their proposal and that all prices and rates quoted cover all the work/items specified in the RFP. The prices and rates quoted must cover all obligations under any resulting contract.
- 20.2 The bidder accepts that any mistakes regarding prices and calculations will be their own risk.

21 VERIFICATION OF DOCUMENTS

- 21.1 Bidders should check the numbers of the pages to satisfy themselves that none are missing or duplicated. No liability will be accepted by the CSIR in regard to anything arising from the fact that pages are missing or duplicated.
- 21.2 Due to the Covid-19 pandemic, the CSIR requires that all bidders to submit proposals electronically to CSIR at tender@csir.co.za.
- 21.3 Pricing schedule and B-BBEE credentials should be submitted with the proposal, but as a separate document and no such information should be available in the technical proposal.

22 ANNEXURE D - RETURNABLE DOCUMENTS CHECKLIST

The bidder must complete **Annexure D** and return the necessary documents as per the annexure.

23 SUB-CONTRACTING

- 23.1 A bidder will not be awarded points for B-BBEE status level if it is indicated in the tender documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an exempted micro enterprise that has the capability and ability to execute the sub-contract.
- 23.2 A bidder awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an exempted micro enterprise that has the capability and ability to execute the sub-contract.

24 ADDITIONAL TERMS AND CONDITIONS

24.1 A bidder shall not assume that information and/or documents supplied to CSIR, at any time prior to this request, are still available to CSIR, and shall consequently not make any reference to such information document in its response to this request.

24.2 Copies of any affiliations, memberships and/or accreditations that support your submission must be included in the tender.

24.3 In case of a proposal from a joint venture, the following must be submitted together with the proposal:

- Joint venture Agreement including split of work signed by both parties;
- The original or certified copy of the B-BBEE certificate of the joint venture;
- The Tax Clearance Certificate of each joint venture member;
- Proof of ownership/shareholder certificates/copies; and
- Company registration certificates.

24.4 An omission to disclose material information, a factual inaccuracy, and/or a misrepresentation of fact may result in the disqualification of a tender, or cancellation of any subsequent contract.

24.5 Failure to comply with any of the terms and conditions as set out in this document will invalidate the Proposal.

24.6 During Contracting, the CSIR will negotiate with the highest scoring bidder to convert any Partial Compliance Scores that they have received in their tender response to become fully compliant. This is done to ensure that the bidder fully complies with all of the CSIR's requirements. Furthermore, this will be done at no additional cost to the CSIR.

25 CSIR RESERVES THE RIGHT TO

- 25.1 Extend the closing date;
- 25.2 Verify any information contained in a proposal;
- 25.3 Request documentary proof regarding any tendering issue;
- 25.4 Give preference to locally manufactured goods;
- 25.5 Appoint one or more service providers, separately or jointly (whether or not they submitted a joint proposal);
- 25.6 Award this RFP as a whole or in part to a single bidder or multiple bidders;
- 25.7 Cancel or withdraw this RFP as a whole or in part.

26 DISCLAIMER

This RFP is a request for proposals only and not an offer document. Answers to this RFP must not be construed as acceptance of an offer or imply the existence of a contract between the parties. By submission of its proposal, bidders shall be deemed to have satisfied themselves with and to have accepted all Terms & Conditions of this RFP. The CSIR makes no representation, warranty, assurance, guarantee or endorsements to bidder concerning the RFP, whether with regard to its accuracy, completeness or otherwise and the CSIR shall have no liability towards the bidder or any other party in connection therewith.

27 DECLARATION BY BIDDER

Only bidders who completed the declaration below will be considered for evaluation.

RFP No: 3487/05/11/2021

I hereby undertake to render services described in the attached tendering documents to CSIR in accordance with the requirements and task directives / proposal specifications stipulated in RFP No. **3487/05/11/2021** at the price/s quoted. My offer/s remains binding upon me and open for acceptance by the CSIR during the validity period indicated and calculated from the closing date of the proposal.

I confirm that I am satisfied with regards to the correctness and validity of my proposal; that the price(s) and rate(s) quoted cover all the services specified in the proposal documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this proposal as the principal liable for the due fulfilment of this proposal.

I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other proposal.

I accept that the CSIR may take appropriate actions, deemed necessary, should there be a conflict of interest or if this declaration proves to be false.

I confirm that I am duly authorised to sign this proposal.

NAME (PRINT)
CAPACITY
SIGNATURE
NAME OF FIRM
DATE

WITNESSES	
1
2
DATE:	