



Request for Quotation (RFQ) for the supply of Optical Table for a High-Power Laser System to the CSIR

RFQ No-5732-20-08-2021

Date of issue:	Friday, 06 August 2021 2021
Closing Date and Time:	Friday, 20 August 2021 at 16h30
Tender submission:	For submission of quotations or enquiries: tender@csir.co.za (Please use RFQ Number at subject reference)

1 INVITATION FOR QUOTATION

Quotations are hereby invited for the supply of an optical Table for a high-power laser system.

2 QUOTATION REQUIREMENTS

Specifications			Compliance to Specification	
			YES	NO
1	Length	2000 mm		
2	Width	1200 mm		
3	Thickness	190 -220 mm		
4	Flatness	$\pm 0.1 \text{ mm/ m}^2$		
5	Distance of holes from edge	$\leq 50 \text{ mm}$		
6	Breadboard hole spacing	M6 tapped 25 mm		
7	Structure	Honeycomb core		
8	Material of top	Stainless steel		
9	Compatible legs	Active isolators		
10	Mass	< 450 kg		
12	Compliance Curve Data Provided	Test data sheet		
13	Test certificate	Individual table test		
14	Manufacturing lead time	(0 days i.e. Ex stock only)		
15	Confirmation of stock from manufacturer	Letter or email confirmation		

3 Additional requirements

- Clearly indicate VAT charged where applicable (if not VAT registered, please state so clearly)
- Provide **two separate** quotations: one **including shipping via air freight** and the other **excluding shipping via air freight**.
- The freight lead time should be less than 10 days.

4 Elimination criteria

- 4.1 Late submission of quotes
- 4.2 Failure to adhere to all quotation specifications
- 4.3 Submission at the wrong location or incorrect email address (Please submit electronically to tender@csir.co.za)
- 4.4 Freight lead time more than 10 days

5 EVALUATION CRITERIA

- 5.1 Selection of suppliers will be based on the 80/20 preference point system.
- 5.1 Provide a SANAS accredited B-BBEE Certificate, sworn affidavit from the DTI OR CIPC indicating the B-BBEE status level.
- 5.2 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use www.csd.gov.za to register.
- 5.3 No order will be issued or no contract will be signed without a valid CSD number.

6 PRICING QUOTATION

- 6.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 6.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 6.3 Payment will be according to the CSIR Payment Terms and Conditions.

7 OTHER TERMS AND CONDITIONS

- 7.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as

being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.

7.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.

8 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.

9 Note: This is not a Purchase Order.

DECLARATION BY TENDERER
Only tenderers who completed the declaration below will be considered for evaluation.

RFQ No: 5732-20-08-2021

I hereby undertake to render services described in the attached tendering documents to CSIR in accordance with the requirements and task directives / quotation specifications stipulated in RFQ No-5732-20-08-2021 at the price/s quoted. My offer/s remains binding upon me and open for acceptance by the CSIR during the validity period indicated and calculated from the closing date of the quotation.

I confirm that I am satisfied with regards to the correctness and validity of my quotation; that the price(s) and rate(s) quoted cover all the services specified in the quotation documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this quotation as the principal liable for the due fulfilment of this quotation.

I declare that I have no participation in any collusive practices with any tenderer or any other person regarding this or any other quotation.

I accept that the CSIR may take appropriate actions, deemed necessary, should there be a conflict of interest or if this declaration proves to be false.

I confirm that I am duly authorised to sign this quotation.

NAME (PRINT)
CAPACITY
SIGNATURE
NAME OF FIRM
DATE

WITNESSES	
1
2
DATE:	