



Request for Quotation (RFQ) for the Certification of AS/EN 9100 Aerospace Quality Management System at Production Logix (Pty) Ltd, a company supported by the CSIR

RFQ No-5760-25-10-2021

Date of issue:	Monday, 11 October 2021
Closing Date and Time:	Monday ,25 October 2021 at 16h30
Tender submission:	For submission of quotations or enquiries: tender@csir.co.za (Please use RFQ Number at subject reference)

1 INVITATION FOR QUOTATION

Quotations are hereby invited for the provision of services for the certification audit process and certification of AS/EN9100 (Aerospace Quality Management System), at Production Logix a company based in Pinetown, KwaZulu-Natal, South Africa.

Company Details

Organisation Name	Production Logix
Location	Pinetown, KwaZulu-Natal, South Africa
Address	5 Moss Rd, Westmead, Pinetown, 3610, South Africa
Scope	The contract manufacture of electronic modules and assemblies
No. of Sites	1
No. of employees	89
No. of Shifts	1
Exclusions	Design

Services Required

- AS/EN9100 “Aerospace Quality Management System” certification.
 - AS/EN9100 Aerospace Quality Management System has recently been implemented at Production Logix.
 - The scope includes all audits prior to the issuance of the required certificates.
 - The scope includes the issuance of certificates for AS/EN9100.
 - The 1st and 2nd Annual Surveillance audits must **NOT BE INCLUDED** in the scope.

2 QUOTATION REQUIREMENTS

- 2.1 The service provider (Certification Board) must have at least 3 years’ worth of experience in the certification of AS/EN9100.
- 2.2 Proof should be submitted with the application that the service provider is accredited by the International Aerospace Quality Group (IAQG) or accredited with a Board that is recognised by the IAQG.

Note: The quotation should include the Certification Audit only, and **NOT** the Surveillance Fees for Year 1 and 2

3 ADDITIONAL REQUIREMENTS

- Clearly indicate VAT charged where applicable (if not VAT registered, please state so clearly).

4 ELIMINATION CRITERIA

- 4.1 Late submission of quotes
- 4.2 Failure to adhere to quotation specifications
- 4.3 Submission at the wrong location or incorrect email address (Please submit electronically to tender@csir.co.za)

5 EVALUATION CRITERIA (APPLICABLE TO LOCAL SUPPLIERS ONLY)

- 5.1 Selection of suppliers will be based on the 80/20 preference point system.
- 5.2 Provide valid original or certified B-BBEE certificate issued by SANAS accredited provider or CIPC, or valid sworn affidavit on DTI template
- 5.3 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use www.csd.gov.za to register.
- 5.4 No order will be issued or no contract will be signed without a valid CSD number.

6 PRICING QUOTATION

- 6.1 Price needs to include details on elements that are subject to escalation and exchange rate fluctuations (if applicable).
- 6.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 6.3 Payment will be according to the CSIR Payment Terms and Conditions.

7 OTHER TERMS AND CONDITIONS

- 7.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.
- 7.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.

8 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.

9 Note: This is not a Purchase Order.

DECLARATION BY TENDERER

Only tenderers who completed the declaration below will be considered for evaluation.

RFQ No: 5760-25-10-2021

I hereby undertake to render services described in the attached tendering documents to CSIR in accordance with the requirements and task directives / quotation specifications stipulated in RFQ 5760-25-10-2021 at the price/s quoted. My offer/s remains binding upon me and open for acceptance by the CSIR during the validity period indicated and calculated from the closing date of the quotation.

I confirm that I am satisfied with regards to the correctness and validity of my quotation; that the price(s) and rate(s) quoted cover all the services specified in the quotation documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this quotation as the principal liable for the due fulfilment of this quotation.

I declare that I have no participation in any collusive practices with any tenderer or any other person regarding this or any other quotation.

I accept that the CSIR may take appropriate actions, deemed necessary, should there be a conflict of interest or if this declaration proves to be false.

I confirm that I am duly authorised to sign this quotation.

NAME (PRINT)
CAPACITY
SIGNATURE
NAME OF FIRM
DATE

WITNESSES	
1
2
DATE:	